



State of Hawaii

**CONSOLIDATED PLAN  
ACTION PLAN**

**For Program Year 2004  
(July 1, 2004 - June 30, 2005)**

*(Concentrating on the Counties of Hawaii, Kauai, and Maui)*

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**STATE OF HAWAII  
CONSOLIDATED ACTION PLAN  
FOR PY 2004-2005**

**EXECUTIVE SUMMARY**

The State of Hawaii's 2004 Action Plan presents a strategy for the investment of approximately \$3,718,451 in HOME Investment Partnerships (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) funds to address the affordable and supportive housing needs of low and moderate-income households in the non-entitlement counties of Hawaii, Kauai, and Maui.

HOME. The State anticipates receiving a total of \$3,322,108 in HOME funds for 2004 which includes \$96,099 in FY 2003 and \$113,400 in FY 2004 American Dream funding. \$1,086,413 will be allocated to each of the Counties of Hawaii, Kauai, and Maui. Additionally, the County of Kauai anticipates receiving \$166,000 in HOME program income. The Counties of Hawaii and Maui do not anticipate receiving any HOME program income during the year.

Through a request for proposals process, the counties have identified various projects to address the priority needs and objectives identified in the State's Consolidated Plan.

<b>Proposed HOME Program Activities</b>	
<b>County of Hawaii</b>	
Development of 30 senior housing units in Hilo, Hawaii	\$930,580
Provide 5-7 first-time homebuyers with down payment assistance	69,833
Administrative expenses for HOME eligible activities - OHCD	86,000
Subtotal Hawaii	\$1,086,413
<b>County of Kauai</b>	
Development of 42 self-help housing units in Puhi, Kauai	\$500,000
Development of 8 transitional housing units in Lihue, Kauai	430,580
Provide 5-7 first-time homebuyers with down payment assistance	69,833
Administrative expenses for HOME eligible activities	86,000
Subtotal Kauai	\$1,086,413
<b>County of Maui</b>	
Construction of 39 senior housing units in Kahului, Maui	\$574,949
Development of a 2-unit dwelling for persons with special needs	100,000
Provide 6-8 first-time homebuyers with downpayment/closing cost assistance	100,000
Development of 13 affordable single family units in West Maui	155,631
Provide 5-7 first-time homebuyers with down payment assistance	69,833
Administrative expenses for HOME eligible activities	86,000
Subtotal Maui	\$1,086,413
<b>HCDCH</b>	
Administrative fees	\$62,869

ESG. The State anticipates receiving \$215,343 in ESG funds for 2004. As a result of a four year competitive request for proposal process in 2002, the State proposes to provide funding to a number of homeless provider agencies in the Counties of Hawaii, Kauai, and Maui. The State proposes to award all agencies who received ESG funding last year with the same amount of funding this year.

To correct the past inequity of distribution of funds between counties and to assign funds where they are most needed, the State proposes to use the increase in ESG funds this year to serve the homeless population of Kauai. Based on a homeless study in 2003, the County of Kauai experienced the largest percentage increase in homelessness in comparison to the Counties of Hawaii and Maui. Kauai does not yet have an emergency shelter, so the homeless population is largely unsheltered.

Kauai Economic Opportunity (KEO) did not apply in the previous RFP, but it is a former recipient of ESG funding with a satisfactory record of accomplishment. Per ESG guidelines, they are being awarded funds on a non-competitive basis based on need. KEO will be providing the County of Kauai with much needed housing placement and supportive services for the general homeless population. The other ESG funded agency from Kauai is the YWCA, which provides services only to victims of domestic violence.

<b>Proposed ESG Program Activities</b>	
<b>County of Hawaii</b>	
East Hawaii Coalition for the Homeless, East Hawaii <i>Operational and essential services expense for 52 emergency units (625 persons annually)</i>	\$36,500
East Hawaii Coalition for the Homeless, Lower Puna <i>Operational and essential services expense for outreach/community resource center (618 persons annually)</i>	\$13,600
Child & Family Service, East Hawaii <i>Operational and essential services expense for abuse shelter (200 persons annually)</i>	\$8,000
Turning Point for Families, West Hawaii <i>Operational expense for abuse shelter (195 persons annually)</i>	\$10,000
Subtotal Hawaii	\$68,100
<b>County of Kauai</b>	
Kauai Economic Opportunity <i>Essential services expense for housing placement (25 households)</i>	\$38,343
YWCA of Kauai - Family Violence Shelter <i>Operational expense for abuse shelter (204 persons annually)</i>	\$14,600
Subtotal Kauai	\$52,943

<b>Proposed ESG Program Activities</b>	
<b>County of Maui</b>	
Maui Economic Concerns of the Community, County of Maui <i>Operational expense for emergency shelter in Wailuku (867 persons annually)</i>	\$50,000
Maui Economic Concerns of the Community, County of Maui <i>Operational expense for emergency shelter in Lahaina (460 persons annually)</i>	\$24,000
Women Helping Women, County of Maui <i>Operational expense for abuse shelter (300 persons annually)</i>	\$15,000
Subtotal Maui	\$89,000
<b>HCDCH Administrative fees</b>	<b>\$5,300</b>
TOTAL	\$215,343

HOPWA. The State anticipates receiving \$181,000 in HOPWA funds for 2004. As a result of a four year competitive proposal process in 2002, the State proposes to provide the Maui AIDS Foundation with \$175,600 to provide the following services: tenant-based rental assistance, non-rental assistance, housing information services, resource identification, and supportive services. Maui AIDS will work in collaboration with the primary AIDS service organizations located on Maui, Hawaii, and Kauai, through the Neighbor Island HIV/AIDS Coalition (Big Island AIDS Project, West Hawaii AIDS Foundation, Malama Pono – Kauai AIDS Project, and Maui AIDS Foundation). The remaining \$5,400 in HOPWA funds will be retained by the HCDCH for administrative expenses. It is estimated that approximately 28 persons will receive rental assistance and 260 persons will receive support services.

## **OVERVIEW**

The State Consolidated Plan is a five-year strategy which provides the background, direction, and a plan for how the State of Hawaii intends to administer the HOME Investment Partnerships (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs to assist in meeting the housing needs of Hawaii's citizens. The State Consolidated Plan focuses on the non-entitlement Counties of Hawaii, Kauai, and Maui.

### **1. GENERAL**

The Housing and Community Development Corporation of Hawaii (HCDCH) is responsible for completion of the State's Consolidated Plan. Development of the Plan involves consultation with government housing agencies; working group meetings with public and private service providers; public hearings to solicit input on housing needs and the draft Plan; and the publication of notices in a newspaper of general circulation to solicit public comments on the draft Plan. Notes from the public workshops/meetings to solicit input on housing needs, and comments from the public hearing on the Draft Plan are included in Appendix D

### **2. HOUSING AND HOMELESS NEEDS ASSESSMENT**

The largest categories of housing need are for units affordable to households earning below 50% and from 50-80% of the median income. Of the 28,640 housing units that are estimated to be needed by the year 2004, approximately 11,390 (or nearly 40%) of the units are needed by households in the previously identified groups. These income groups also exhibit the highest incidence of housing problems including cost burden, residence in substandard units, and overcrowding.

There are also non-homeless special needs populations that are in need of affordable housing. These populations are comprised of the elderly, frail elderly, persons with mental illness, persons with developmental or physical disabilities, persons with AIDS and related diseases, and the youth.

In 2003, a point-in-time count estimated that there were 6,029 homeless persons statewide. There were also 228,449 "hidden homeless" persons (those who rely on public assistance or on their relatives and friends) and 155,058 "at-risk homeless" persons (those who could become homeless in less than 3 months if they lost their primary source of income).

From July 2002 through June 2003, 12,091 unduplicated homeless persons received shelter and/or services through the service providers contracted by the HCDCH. The total number of homeless in a year is estimated to be 14,596.

3. HOUSING MARKET ANALYSIS

The overall housing market is improving. From 1992 to 1997, the state's homeownership rate increased from 51.9% to 57.9%; the number of families that are doubling up decreased by 12%; and the number of households that reside in overcrowded conditions decreased by 54%.

The real estate market has also improved since 1997. With surging resale activity over the past several years and low levels of new construction activity, real estate experts forecast a lack of available inventory. Consequently, prices for single family homes and condominium units are expected to increase on all islands.

The need for rental housing affordable to lower income groups is substantial. Based on the findings from the Housing Policy Study 1997 Update, nearly 11,000 affordable rental units are estimated to be needed statewide over the next 5 years. Additionally, the statewide need for affordable homeownership opportunities remains strong. Over the next 5 years, approximately 7,800 units affordable to households earning 80% to 120% of the area median are estimated to be needed statewide.

4. FIVE-YEAR STRATEGIC PLAN

The general statewide priorities for assisting very low, low and moderate-income households are as follows:

- Increase the development of long-term affordable rental projects statewide.
- Provide increased financial and other types of assistance to needy households.
- Preserve and revitalize existing affordable housing.
- Provide increased opportunities for first-time homebuyers.
- Provide a continuum of housing and support services for homeless persons and families to enable them to achieve greater independence and stability.
- Provide housing and support services for persons with special needs.



The affordable housing strategies for 2000-2004 are summarized as follows:

<b>Target group</b>	<b>Objective</b>	<b>HOME fund allocation</b>	<b>Measures of effectiveness</b>	<b>2000-2004*</b>
Extremely low, low and moderate income	Increase supply of affordable rental units  Provide rental assistance	37% of HOME	# of affordable rental units  # of eligible households receiving rental assistance	105 units  300 households
Non-homeless special needs	Increase supply of supportive housing	15% of HOME	# of units	50 units
First-time homebuyers	Increase supply of affordable for-sale units	33% of HOME	# of units	110 units
Existing affordable housing stock	Rehabilitation activities	5% of HOME	# of units	30 units

\*Subject to change. Reflects an estimated amount based on the Counties of Kauai, Maui and Hawaii's (the "Counties") prior and proposed HOME Program activities. As the HCDCH allows the Counties to utilize their HOME funds to address their specific housing needs, and the general statewide priorities include all of HOME eligible activities, the Counties have the flexibility to carry out a variety of HOME activities with their annual HOME fund allocations causing the number of units and/or families assisted to change annually.

2000-2004 homeless strategies will provide a continuum of care as follows:

<b>Target population</b>	<b>Strategy</b>	<b>ESG fund allocation</b>	<b>Measures of effectiveness</b>	<b>2000-2004*</b>
Unsheltered homeless	Outreach services and personnel	17% of ESG	Assistance to unsheltered persons	1,900
Sheltered Homeless	Supportive services in emergency and transitional shelters	80% of ESG	Number transitioning to permanent housing	5,000

\*Double counting may occur.

Strategies to assist persons with HIV/AIDS and persons who are not homeless but require supportive housing for 2000-2004 are as follows:

<b>Target population</b>	<b>Strategy</b>	<b>HOPWA fund allocation</b>	<b>Measures of effectiveness</b>	<b>2000-2004</b>
Persons with HIV/AIDS	Tenant based rental assistance for persons living on the neighbor islands.	70% of HOPWA	Assistance to persons with HIV/AIDS	28
Persons with HIV/AIDS	Housing information and support services for persons living on the neighbor islands.	20% of HOPWA	Assistance to persons with HIV/AIDS	260

The Hawaii AIDS Housing Coalition has continued to meet on a quarterly basis, and recently added a representative from the State Department of Health's Adult Mental Health Division to its list of members. This new collaboration is expected to provide additional options for consumers with HIV/AIDS and mental illness.

#### 5. ACTION PLAN

The Action Plan identifies the resources and programs available within the State, method of distributing the HOME Investment Partnership (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) funds, and program requirements. The Action Plan also describes activities to be undertaken during the year relating to homeless and other special populations, affordable housing, lead-based paint hazards, reducing poverty, and other actions.

## **2004 ACTION PLAN**

### **A. Form Application**

Standard Form 424 and 424-M -- See Appendix A.

### **B. Resources**

The following discussion describes the resources and programs expected to be available to the State from public (i.e., federal, state and local governments) and private sources (i.e., financial institutions and non-profit organizations) for use during the program year to address the priority needs and objectives identified in the Action Plan.

#### **Federal Resources**

HOME - The HOME Investment Partnerships program is intended to be a locally designed and administered program with the following purposes:

- to expand the supply of decent, safe, affordable, and sanitary housing, with primary attention to low-income rental housing;
- to strengthen the abilities of state and local governments to design and implement affordable housing strategies;
- to provide both federal financing and technical assistance (including the development of model programs and approaches); and
- to provide local jurisdictions with a source of funds which can be used to implement locally designed housing programs that best fit local needs.

*Activity: Rehabilitation, new construction, rental assistance, home buyer assistance*

- HOME Matching Requirement: To satisfy the anticipated match for FY 2004, the counties have collectively banked approximately \$2.9 million in matching funds from HOME assisted projects as well as HOME match-eligible housing projects. The banked match includes State appropriated Capital Improvement Project funds, Federal Home Loan Bank loans, State general excise tax exemptions, interest foregone on State Rental Housing Trust Fund and Rental Assistance Revolving Fund loans, Rental Housing Trust Fund capacity building grants, sweat equity, state tax credits and Office of Hawaiian Affairs technical assistance grant as well as private funds. The actual amount of the match credit that will be generated by FY 2004 HOME funded projects is currently unknown.
- HOME Program Income: The County of Kauai anticipates receiving \$166,000 in HOME program income during the program year. The Counties of Hawaii and Maui do not anticipate receiving any program income during the program year.

Emergency Shelter Grants (ESG) - Emergency Shelter Grants may be used to renovate, rehabilitate, or convert buildings to be used as emergency shelters; to provide essential services (employment, health, drug abuse, or education); and to provide maintenance, operation, insurance, utilities, and furnishings for these facilities. *Activity: Operations, essential services, and prevention*

- ESG Matching Requirement: To satisfy the anticipated matching funds requirement, the State of Hawaii will provide funds to agencies in the Counties of Hawaii, Maui, and Kauai by contracting for services under the State Homeless Shelter Stipend, Outreach, and Emergency Loans and Grants Programs.

HOPWA Program - The Housing Opportunities for Persons with AIDS (HOPWA) program is authorized by the AIDS Housing Opportunity Act (AHOA) and amended by the Housing and Community Development Act of 1992. The program is designed to provide States and localities with resources and incentives to devise long-term comprehensive strategies for meeting the housing needs of persons with acquired immunodeficiency syndrome (AIDS) or related diseases and their families. The program authorizes entitlement grants and competitively awarded grants for housing assistance and services.

Since the State qualifies for a formula allocation on behalf of the State's rural counties, the consolidated plan describes the planning process with care provider input. Moneys are available to sub-recipients on a competitive basis and are awarded based on applications submitted in response to a Request for Proposal (RFP) published in the daily newspapers. Jurisdictions that do not qualify for formula grants are eligible to apply for competitive grants for the development of comprehensive, long-term strategies to address HIV/AIDS and homelessness. Additionally, jurisdictions that do qualify for formula grants may also apply for competitive grants for programs that address needs that are unmet by formula grants. *Activities: Rental housing assistance, support services*

HOPE VI - Addresses public housing demolition, site revitalization, and replacement housing. Funds are awarded on a competitive basis and are available to public housing agencies that own or operate public housing units. The program will fund demolition, substantial rehabilitation, reconfiguration and/or replacement of severely distressed housing units, revitalization of the site, provision of replacement housing, management improvements, resident self-sufficiency programs, provision of tenant-based assistance and assistance to tenants displaced by demolition. HCDCH may apply for HOPE VI funds for the revitalization of the Kuhio Park Terrace public housing project located in Kalihi-Palama on Oahu. *Activity: Rehabilitation, new construction, rental assistance, supportive services*

CDBG Program - Community Development Block Grants are provided to carry out a wide range of community development activities directed toward

neighborhood revitalization, economic development, and improved community facilities and services. *Activity: Rehabilitation, new construction*

Capital Fund - The Capital Fund Program was established by the Quality Housing and Work Responsibility Act of 1998. The Act amended section 9 of the U.S. Housing Act of 1937 to provide a “capital fund” for the purpose of making assistance available to public housing agencies to carry out capital and management activities. The Capital Fund Program is a block allocation of funds by formula to public housing agencies regardless of size. The money under this program is used by the agencies to raze, develop, modernize, and/or manage public housing units. *Activity: Rehabilitation, new construction*

Resident Opportunity and Self Sufficiency Program (ROSS) - These programs utilize HUD funds to address the needs of public housing residents by providing supportive services that will enable the linking of essential services to public housing residents, provide resident empowerment activities and assistance in becoming economically self-sufficient, provide resources to enhance independent living for the elderly and persons with disabilities, provide supportive services for homeownership, and improve the overall quality of life for public housing residents. HCDCH intends to apply for ROSS funds for supportive services for public housing residents. *Activity: Supportive services*

Supportive Housing Program, 24 CFR Part 583 - The Supportive Housing Program is authorized by Title IV of the Stewart B. McKinney Homeless Assistance Act. The Supportive Housing Program is designed to promote the development of supportive housing and supportive services, including innovative approaches to assist homeless persons in the transition from homelessness, and to promote the provision of supportive housing to homeless persons to enable them to live as independently as possible. Additionally, the program includes safe haven projects which are designed to provide a safe residence for homeless persons with serious mental illness who are currently residing primarily in public or private places not designed for, or ordinarily used as a regular sleeping accommodation, and who have been unwilling or unable to participate in mental health or substance abuse treatment programs or to receive other supportive services.

Competitive grants are awarded based on applications submitted in response to a Notice of Funding Availability published in the Federal Register. All States, units of local government, and non-profit organizations are eligible to apply for competitive grants. *Activities: Acquisition, rehabilitation, new construction, supportive services, and operations*

Single Room Occupancy (SRO), 24 CFR Part 882 - The purpose of Section 8 Moderate Rehabilitation Program for Single Room Occupancy (SRO) Dwellings for Homeless Individuals is to provide rental assistance for homeless individuals in rehabilitated SRO housing. The Section 8 assistance is in the form of rental

assistance payments. These payments equal the rent for the unit, including utilities, minus the portion of the rent payable to the tenant under the U.S. Housing Act of 1937.

Competitive grants are awarded based on applications submitted in response to a Notice of Funding Availability published in the *Federal Register*. All States, units of local government, and non-profit organizations are eligible to apply for competitive grants to fund projects of national significance. *Activity: Rental assistance.*

Low Income Housing Tax Credits - The federal Low-Income Housing Tax Credit (LIHTC) Program provides \$1.80 in tax credits per capita per annum. This program enables developers to utilize the sale of tax credits as a source of equity financing for low-income rental housing projects. The State will be allocated \$2.3 million in federal tax credits for FY 2004. *Activity: New construction, acquisition, rehabilitation*

Section 8 Housing Choice Vouchers - The Section 8 Housing Choice Voucher Program is a federally-funded rent subsidy program. Eligible participants receive rent subsidies (in the form of Section 8 certificates or vouchers) to live in private sector housing units. *Activity: Rental assistance, homeownership for eligible first-time homebuyers*

Section 202 - Supportive Housing for the Elderly provides assistance to expand the supply of housing with supportive services for the elderly. *Activity: Rehabilitation, new construction*

Section 811 - Section 811 Supportive Housing for Persons with Disabilities Program provides funding to expand the supply of specially designed housing with supportive services for persons with disabilities. *Activity: New construction*

Permanent Housing for Persons with Disabilities - Grants to states on behalf of project sponsors, private nonprofit organizations or public housing authorities, to defray the cost of acquiring and/or rehabilitating existing buildings for permanent housing for up to eight homeless persons with disabilities; direct payments to fund a portion of annual operating costs and support services for up to five years. *Activity: Acquisition, rehabilitation*

Transitional Housing - Grants to public and private nonprofit entities to defray the cost of acquiring and/or rehabilitating existing buildings to house and provide supportive services to homeless persons; direct payment to fund a portion of annual operating costs, child care, employment assistance programs, and other supportive services for up to five years. *Activity: Acquisition, rehabilitation, support services*

Shelter Plus Care - The purpose of this program is to provide rental housing assistance in connection with supportive services funded from other sources to homeless persons with disabilities, such as serious mental illness, chronic problems with alcohol, drugs, or both, or AIDS and related diseases. To the extent practicable, at least 50% of all funds are to be reserved for homeless individuals who are seriously mentally ill or have chronic alcohol or drug abuse problems. *Activity: Rental assistance*

Youthbuild - Youthbuild provides grants on a competitive basis to non-profit organizations to assist high-risk youth between the ages of 16-24 to learn housing construction job skills and to complete their high school education. Program participants enhance their skills as they construct and/or rehabilitate affordable housing for low- and moderate-income persons. *Activity: Rehabilitation, new construction, support services*

U.S. Department of Agriculture - Rural Development (formerly Farmers Home Administration) - USDA-RD Section 502 Single Family Home Ownership Program - provides eligible persons who will live in rural areas an opportunity to obtain adequate but modest, decent, safe, and sanitary dwellings and related facilities through the provision of guaranteed loans and low-interest rate mortgage financing. Loans are also available to participants in mutual self-help housing programs. *Activity: Homebuyer assistance*

USDA-RD Section 523 Technical Assistance Grants for Administering a Mutual Self-Help Housing Program - provides qualified public and private non-profit organizations with financing for effective programs of technical and supervisory assistance to help low-income families build homes in rural areas by self-help method. *Activity: New construction*

USDA-RD Section 504 Home Improvement Loans and Grants - provides improvement loans to people who may not need or cannot afford a new house, but need some work done on their present house to bring it up to minimum standards. Loans and grants are also provided to homeowners to remove health or safety hazards from their dwelling. Grants are made only to low-income elderly homeowners, 62 years or older. *Activity: Rehabilitation*

USDA-RD Section 515 Rural Rental Housing Program - provides loans for rental housing in rural areas for persons with very-low, low and moderate-incomes and for those age 62 and older. Loans are primarily made to build, purchase, or repair apartment-type housing, usually consisting of duplexes, garden-type, or similar multi-unit dwellings. The housing must be modest in size, design, and cost, but adequate to meet the tenant's needs. The program also provides rental assistance to extremely low-income tenants. *Activities: New construction, acquisition, rehabilitation, rental assistance*

USDA-RD Section 533 Housing Preservation Grants - provides public bodies and qualified non-profits with grants to conduct a housing preservation program benefiting the extremely low- and low-income rural residents. *Activity:*

*Rehabilitation*

Federal Home Loan Bank of Seattle (FHLB) is a private, wholesale bank serving lenders in the 12th District, which includes Alaska, Hawaii, Idaho, Montana, Oregon, Utah, Washington, Wyoming, and the Territory of Guam. The FHLB offers two specially-priced advance programs to member financial institutions that, in turn, are used to fund qualifying developments or home purchases.

- a. **Affordable Housing Program:** Under this program, FHLB sets aside 5% of its net income to assist qualifying programs to provide homeownership which is affordable to households earning 80% of the median income or below, at least 20% of which is affordable to households earning 50% of the median or below. *Activity: Homebuyer assistance*
- b. **Community Investment Fund:** Under this program, FHLB advances credit at its cost of funds to lenders to finance affordable housing and community development, including rental or owner housing affordable to households earning 115% of the area median income or below or commercial development in low- and moderate-income neighborhoods or that benefits low- and moderate-income households. *Activities: New construction, acquisition, rehabilitation, homebuyer assistance*

### **Private and Non-Federal Public Resources**

- **Private Resources**

Financial institutions play an important role in the financing of affordable housing projects. Major activities being undertaken by private lenders include: (1) origination and servicing of Hula Mae mortgage loans for qualified first-time homebuyers; (2) servicing of State-funded low-interest loans for self-help housing projects; (3) formation and funding of a consortium of banks and savings and loan institutions to provide below-market interest rate loans to finance affordable rental projects (see Hawaii Community Reinvestment Corporation under non-profits below); and (4) participation in the financing of various affordable housing projects in compliance with the Community Reinvestment Act (CRA). Increased activity by the financial institutions is anticipated as a result of CRA requirements. *Activity: Acquisition, new construction, homebuyer assistance*

Private Funds such as private donations, in-lieu developers' fees, and private foundations are sources of private moneys which will be used to help finance the development of affordable housing. *Activity: Acquisition, rehabilitation, new construction*



Private lands - Private developers are playing an increasing role in the provision of affordable housing opportunities. Developers/landowners may dedicate developable land to support the construction of affordable housing. Developers also set aside a portion of their newly-constructed housing units for affordable housing. *Activity: New construction*

The Hawaii Community Reinvestment Corporation (HCRC) is a private, non-profit entity with a purpose of providing financing and technical assistance to facilitate the development of affordable rental housing. Twenty-one Hawaii financial institutions came together in 1991 to create a committed partnership. (Due to bank consolidations, there are currently nine financial institutions.) Its \$50 million loan pool is funded by its members, all of whom participate in each HCRC loan. Each loan is secured by a mortgage on the property being financed. Once in place, the loans have been sold on the secondary market to allow the funds to be recycled by HCRC in order to fund future projects. Recycling has allowed HCRC to loan \$76 million to date with its \$50 million loan pool.

The HCRC conducts quarterly seminars on a range of topics dealing with rental housing including financing options available, making application for tax credits and managing tax credit projects. HCRC also provides consulting services to assist developers to obtain funding via tax credit applications, Rental Housing Trust Fund applications, and Federal Home Loan Bank grants.

Additionally, the HCRC created a low-income housing tax credit equity fund, wherein HCRC will serve as the syndicator for developers who receive an allocation of low-income housing tax credits for projects located in the state. The Hawaii Affordable Housing Fund I, Fund II and Fund III (Funds) have raised nearly \$52.2 million and a third fund is in organization. HCRC's subsidiary, the Hawaii Investors for Affordable Housing, Inc. is the manager of the Funds and has the responsibility of seeking out tax credit projects which the Funds can invest. The purchase price paid by the Funds represents cash equity to the developer to help fill the gap between the project cost and the supportable debt. *Activity: Acquisition, rehabilitation, new construction*

Private Foundations, such as the Harry and Jeannette Weinberg Foundation and the Consuelo Alger Foundation provide grants to help finance affordable housing projects. *Activity: Acquisition, rehabilitation, new construction, rental assistance, homeless assistance, homeless prevention*

Faith-based Organizations have traditionally been on the cutting edge of the homeless issue. Today, all of the major homeless shelters statewide have roots in church based efforts: The Institute for Human Services and the Catholic Church. There are broader church strategies which include establishing eviction prevention funds, resettling families with temporary church housing, subsidizing rents and leases, and developing rental properties and housing for sale. The churches will continue to play a major role in housing the State's homeless.

*Activity: Acquisition, rehabilitation, new construction, rental assistance, homeless assistance, homeless prevention*

- Non-Federal Public Resources

State Low-Income Housing Tax Credits - The State allocates low income housing tax credits equivalent to 30% of the federal credit on an annual basis. Approximately \$600,000 is available each year in State credits. *Activity: Acquisition, rehabilitation, new construction*

State CIP Funds - Legislative appropriations for the development of State low-rent public housing projects serve to complement the Federal public housing program. State CIP funds are also appropriated for elderly housing, Department of Hawaiian Home Lands projects, and the acquisition and renovation and development of housing for SDMI clients. *Activity: Acquisition, rehabilitation, new construction*

State Grant-in-Aid Funds - Legislative appropriations for non-profit organizations to assist in various types of affordable housing programs. *Activity: Acquisition, rehabilitation, new construction*

State Rental Assistance Program encourages private sector participation in the development and preservation of rental housing projects. Rental subsidies averaging \$175 per month are committed to qualified projects (which set aside units affordable to households earning up to 80% of the area median income. The 1992 State Legislature amended this program to allow for other uses of the funds (see Rental Assistance Revolving Fund, below). A limitation was set as to the maximum commitments and contracts HCDCH could enter into, and this limit has been reached. Until the existing contracts expire or a new limit is passed by the Legislature, no new commitments will be made under this program. *Activity: Rental assistance*

Rental Housing Trust Fund was created by the State Legislature in 1992 to provide loans or grants for the development, pre-development, construction, acquisition, preservation, and substantial rehabilitation of rental housing. At least 50% of the units are to be set aside for persons and families with incomes at or below 60% of the median income at the time of admission. At least 10% of the units are to be set aside for persons and families with incomes at or below 30% of the median income at the time of admission. The remaining units must be for persons or families with incomes at or below 100% of the median income at the time of admission. Act 216, 1998 Session Laws of Hawaii, requires that 10% of the available units and 33.33% of the trust funds be allocated to projects for families with incomes at or below thirty percent of the area median income. *Activity: Acquisition, rehabilitation, new construction*

The Hula Mae Multi-Family Bond Program provides private developers/owners of rental housing with interim and permanent financing at below-market interest rates through the issuance of tax-exempt revenue bonds. To be eligible, the rental projects must reserve at least 20% of their units for tenants whose incomes are less than 50% of the area median income, or 40% of the units for tenants whose incomes are less than 60% of the area median. The developer/owner must agree to keep the project in compliance with these requirements for the term of the loan. *Activity: Acquisition, rehabilitation, new construction*

Hula Mae Single Family Mortgage Purchase Program. This program provides below-market interest rate mortgage loans for first-time homebuyers through the sale of tax-exempt revenue bonds. *Activity: Homebuyer assistance*

Exemption from the State's 4% general excise tax (GET) may be provided to qualified persons and firms involved with the design, construction, sale or lease of an eligible affordable housing project developed by or for the HCDCH, the counties, or other government entity. Rental income received on affordable units may also be exempted from the 4% GET. *Activity: New construction, rehabilitation*

Mortgage Credit Certificate Program. This program provides federal tax credits to eligible borrowers, making more income available both to qualify for a mortgage loan and make monthly payments. *Activity: Homebuyer assistance*

State Rent Supplement Program. This program is a State-funded program which provides participants with subsidies to live in private sector housing units. The subsidy is intended to provide supplemental rental assistance not to exceed \$160 per month per family. Criteria for participation include income limits (based on family size) and occupancy standards (based on family definition) which have been established by the State Legislature. Families may earn up to 50% of the median income. *Activity: Rental assistance*

State Homeless Shelter Stipend Program. The Stipend program assists provider agencies in paying for costs involved in providing shelter and services to eligible homeless families and individuals. The goal of the program is to assist and enable homeless people to obtain and retain permanent housing and to live as independently as possible. Approximately \$3.4 million is anticipated to be available for fiscal year 2004. *Activity: Homeless assistance*

State Homeless Outreach Program. This program makes available intake and referral services and other needed basic services to the unsheltered homeless who might not otherwise receive assistance. The goal of the Outreach program is to assist unsheltered homeless persons to progress toward a healthier, more stable living condition with the ultimate goal of permanent housing and self-sufficiency. Approximately \$1,070,000 is anticipated to be available for fiscal year 2004. *Activity: Homeless assistance*

State Homeless Emergency Loans and Grants Program. This program makes available to eligible homeless families and persons program assistance to prevent, avoid, or remedy homelessness and its associated dangers. The goals of the Grant Program include preventing at-risk homeless persons from becoming homeless, assisting homeless persons with housing, food, medical, first month's rent or rental deposit, and other types of expenses arising from emergency needs, and addressing the long-term stability of the participant. Approximately \$61,000 is anticipated to be available for fiscal year 2004. *Activity: Homeless assistance, homeless prevention*

State Department of Defense, Office of Veterans Service - provides advocacy services to assist homeless veterans to file claims and appeals for financial compensation and medical care. *Activity: Homeless assistance, support services*

County Funds are used to finance various housing projects, either singly or as a supplement to State and/or federal funding. *Activity: Acquisition, rehabilitation, new construction, homebuyer assistance, rental assistance, homeless assistance, homeless prevention*

**C. Activities to be Undertaken in 2004 to Achieve Objectives**

This section describes the HOME, ESG, and HOPWA funded activities for the program year to address the state's priorities. For more details on the proposed activities, please refer to the respective County Action Plans.

**HOME Program Activities**

The HCDCH proposes to distribute the State's \$3,322,108 HOME allocation equally among the Counties of Hawaii, Kauai, and Maui. The distribution of HOME funds will be used to address the priority needs and objectives identified in the State's Consolidated Plan. Priorities include those activities that expand and/or preserve the supply of safe, decent, and affordable rental housing, particularly rental housing for very low and low-income families. Priorities also include the provision of tenant-based rental assistance, new construction or acquisition and/or rehabilitation of housing for first-time homebuyers, and homeowner rehabilitation of existing properties.

HOME	Program	CHDO	American Dream	Total
County of Hawaii*	\$860.949	\$155.631	\$69.833	\$1,086.413
County of Kauai*	\$860.949	\$155.631	\$69.833	\$1,086.413+
County of Maui*	\$860.949	\$155.631	\$69.833	\$1,086.413
HCDCH**	62.869	0		62,819
<b>TOTAL:</b>	<b>\$2,645,716</b>	<b>\$466,893</b>	<b>\$209,499</b>	<b>\$3,322,108</b>

\*The Counties may utilize up to \$86,000 in administrative expenses.

\*\*Reflects amount available to cover HCDCH's administrative costs.

+ Kauai anticipates receiving an additional \$166,000 in HOME program income.

Should a county choose not to administer their regular funds, CHDO set-aside, or American Dream allocations, the funds may be administered by the HCDCH or reallocated to other counties.

Any HOME funds returned to the HCDCH (exclusive of the CHDO set-aside), whether declined, released or recaptured from the counties, will be placed in eligible projects in the following order of priority:

- Invested in an HCDCH project located throughout the State;
- Used by a State Recipient other than the one from which the funds are being released or recaptured from;
- Awarded through a competitive selection process, with preference given to projects located outside of Oahu; or

- Invested in a project located on Oahu jointly funded with the City & County of Honolulu.

Any CHDO set-aside funds returned to the HCDCH, whether declined, released or recaptured from the counties, will be either directly administered by the HCDCH or reallocated to a State Recipient for use in a CHDO eligible project (if available).

#### CHDO Activities

The State will meet the CHDO set-aside requirement based on the 2004 HOME activities proposed by the Counties of Hawaii, Kauai, and Maui (shown below).

#### County HOME Activities

The Counties of Hawaii, Kauai, and Maui requested project proposals. The Counties have proposed to undertake activities that address the following priority needs and objectives:

- Priority: Provide housing and support services for persons with special needs.  
Objective: Increase supply of supportive housing  
Activities: Construct 30 senior housing units in Hilo, Hawaii; 39 senior housing units in Kahului, Maui; a two-unit dwelling for persons with special needs in Kahului, Maui; and 8 transitional housing units for rental to homeless families in Lihue, Kauai.
- Priority: Provide housing for first time homebuyers.  
Objective: Increase opportunities for first-time homebuyers  
Activities: Construct 13 affordable single family units in West Maui, 42 self help housing units in Puhi, Kauai, and provide approximately 21-29 first time homebuyers in the Counties of Hawaii, Kauai and Maui with downpayment/closing cost assistance.

A summary of proposed HOME activities by County is shown in the table below.

<b>Proposed HOME Program Activities</b>	
<b>County of Hawaii</b>	
Development of 30 senior housing units in Hilo, Hawaii	\$930,580
Provide 5-7 first-time homebuyers with downpayment assistance through the American Dream Downpayment Assistance Program	69,833
Administrative expenses for HOME eligible activities - OHCD	86,000
Subtotal Hawaii	\$1,086,413
<b>County of Kauai</b>	
Development of 42 self help housing units in Puhi, Kauai	\$500,000
Development of 8 transitional housing units in Lihue, Kauai	430,580
Provide 5-7 first-time homebuyers with downpayment assistance through the American Dream Downpayment Assistance Program	69,833
Administrative expenses for HOME eligible activities	86,000
Subtotal Kauai	\$1,086,413

<b>Proposed HOME Program Activities</b>	
<b>County of Maui</b>	
Development of 39 senior housing units in Kahului, Maui	\$574,949
Development of a 2-unit dwelling for persons with special needs	100,000
Provide 6-8 first time homebuyers with downpayment/closing cost assistance	100,000
Development of 13 affordable single family units in West Maui	155,631
Provide 5-7 first-time homebuyers with downpayment assistance through the American Dream Downpayment Assistance Program	69,833
Administrative expenses for HOME eligible activities	86,000
Subtotal Maui	\$1,086,413
<b>HCDCH</b>	
Administrative fees	\$62,869

### **ESG Program Activities**

The State proposes to distribute the \$210,043 of the projected \$215,343 allocation of ESG funds to homeless providers in the Counties of Hawaii, Kauai, and Maui to address the priority needs of providing a continuum of housing and support services for sheltered homeless families, individuals and persons with special needs. The 2004 ESG funds will be used to meet the objective to provide operational and supportive services in emergency and abuse shelters and to provide outreach services that will assist approximately 3,500 individuals.

The proposed distribution of funds is primarily based on the results of a four year request for proposals issued in October 2002 and approved by HCDCH in March 2003. The State intends to award the same amount of funding this year to all agencies who received ESG funding last year.

The lone exception is Kauai Economic Opportunity (KEO) which did not apply in the previous RFP, but is a former recipient of ESG funding with a satisfactory record of accomplishment. Per ESG guidelines, the State is proposing to award this year's balance of funds to KEO on a non-competitive basis based on need.

Based on a 2003 homeless study, the County of Kauai experienced the largest percentage increase in homelessness in comparison with the Counties of Hawaii and Maui. Kauai does not yet have an emergency shelter, so the homeless population is largely unsheltered. Additionally, in past years, Kauai County has not received their fair share of ESG funds. It is hoped that this action will help to correct the inequity.

<b>Proposed ESG Program Activities</b>	
<b>County of Hawaii</b>	
East Hawaii Coalition for the Homeless, East Hawaii <i>Operational and essential services expense for 52 emergency units (625 persons annually)</i>	\$36,500
East Hawaii Coalition for the Homeless, Lower Puna <i>Operational and essential services expense for outreach/community resource center (618 persons annually)</i>	\$13,600
Child & Family Service, East Hawaii <i>Operational and essential services expense for abuse shelter (200 persons annually)</i>	\$8,000
Turning Point for Families, West Hawaii <i>Operational expense for abuse shelter (195 persons annually)</i>	\$10,000
Subtotal Hawaii	\$68,100
<b>County of Kauai</b>	
Kauai Economic Opportunity <i>Essential services expense for housing placement (25 households annually)</i>	\$38,343
YWCA of Kauai - Family Violence Shelter <i>Operational expense for abuse shelter (204 persons annually)</i>	\$14,600
Subtotal Kauai	\$52,943
<b>County of Maui</b>	
Maui Economic Concerns of the Community, County of Maui <i>Operational expense for emergency shelter in Wailuku (867 persons annually)</i>	\$50,000
Maui Economic Concerns of the Community, County of Maui <i>Operational expense for emergency shelter in Lahaina (460 persons annually)</i>	\$24,000
Women Helping Women, County of Maui <i>Operational expense for abuse shelter (300 persons annually)</i>	\$15,000
Subtotal Maui	\$89,000
<b>HCDCH Administrative fees</b>	\$5,300
<b>TOTAL</b>	<b>\$215,343</b>

### **HOPWA Program Activities**

The State proposes to award \$175,600 of the projected \$181,000 allocation of HOPWA funds to the Maui AIDS Foundation to provide housing and support services for persons with HIV/AIDS in the Counties of Hawaii, Kauai, and Maui. Three percent, or \$5,400, will be retained by the HCDCH for administrative fees. Approximately 28 persons will receive rental assistance, and 260 persons will receive support services.

#### Priority needs and objectives are as follows:

- Increase the availability of permanent housing rental assistance;
- Increase the availability of financial assistance for short-term rent, mortgage, utility and other payments; and



- Create or expand other housing opportunities, such as community residences or supportive services.

The scope of work includes providing the following:

- Tenant-based rental assistance - long-term rent subsidies for eligible individuals living in units that meet approved standards
- One-time grant assistance - short-term payments for rent, mortgage, or utilities to prevent homelessness
- Housing information services - counseling, information, referrals
- Resource identification - establish, coordinate, and develop housing assistance resources for eligible persons
- Supportive services including health, mental health, assessment, permanent housing placement, drug and alcohol abuse treatment and counseling, day care, personal assistance, nutritional services, and assistance in gaining access to federal, state, and local government benefits and services for individuals with AIDS or related diseases.

#### **D. Geographic Distribution**

The State of Hawaii estimates that 100% of the 2003 HOME, ESG, and HOPWA funds it anticipates receiving will benefit low and moderate income persons in the State of Hawaii (within the Counties of Hawaii, Kauai, and Maui) in accordance with each program's respective rules.

Although some projects and activities will benefit areas of minority concentration, the projects were not specifically targeted for that sole purpose. Instead, HOME, ESG, and HOPWA funds are allocated through a request for proposals process which evaluates projects and activities for program eligibility; the proposing agency's experience and capability, qualifications of personnel, proposed and past delivery of service; and the extent to which the project or activity addresses the State's priorities and objectives.

#### **E. Homeless and Other Special Needs Activities**

Activities to be undertaken during the program year to address:

##### **Permanent housing needs of persons with HIV/AIDS and their families.**

- Continue implementation of rental assistance programs, including Gregory House Program's Rent Subsidy Program that is funded by the State Department of Health, the Shelter Plus Care Program and Section 8 housing choice vouchers.
- Distribute HOPWA funds as described earlier to assist persons with HIV/AIDS and their families to obtain and retain permanent housing by providing rental assistance.

**Short-term needs and supportive service needs of persons with HIV/AIDS and their families.**

- Continue implementation of other programs which provide financial assistance for short-term needs, such as Ryan White CARE Act Program, the State Homeless Emergency Loans and Grants Program and FEMA.
- Continue implementation of other programs which provide supportive services, including case management, personal care and other services, through funding from the State Department of Health, Ryan White CARE Act and private sources.
- Distribute HOPWA funds as described earlier to assist persons with HIV/AIDS and their families with short-term supportive service needs.
- Continue implementation of quarterly meetings of the Hawaii AIDS Housing Coalition to respond to client needs and program challenges.

**Emergency shelter and transitional housing needs of homeless individuals and families**

- Continue implementation of statewide homeless pilot projects with private sector incentives, such as the NovaNET project on Maui, which uses high speed internet connectivity to provide online job training and educational opportunities for homeless individuals. This effort provides the technological resources necessary to reintegrate families into the community and ensure greater self-sufficiency.
- Continue coordination of the Continuum of Care Super NOFA application for the Counties of Hawaii, Kauai, and Maui to implement private sector initiatives to increase needed services and shelter space for the homeless.
- Continue implementation of emergency and transitional housing programs, which are funded through the State Shelter Stipend Program and the Supportive Housing Program.
- Continue to distribute the ESG funds to homeless shelters in the counties of Hawaii, Kauai, and Maui.
- Increase the inventory of emergency and transitional shelter units with the following:
  - Continue support of a newly opened state-owned transitional and emergency shelter (47 units) for homeless families and individuals on Oahu (renovated with state funds and administered by HCDCH).

- Provide support for one state-leased 71-unit shelter for homeless singles with serious mental illness on Oahu (renovated with state and County funds, managed by Steadfast Housing, administered by HCDCH).
- Provide support for 6-9 new transitional homeless apartment units on Kauai (operated by Kauai Economic Opportunity, Inc.).
- Provide support for new emergency shelter, West Side Resource Center in West Maui, administered by Maui Economic Concerns of the Community. The project received \$400,000 from the Supportive Housing Program. It is a newly constructed facility containing 42 dormitory beds for emergency housing and ten apartment units for long-term affordable rental housing.
- Continue with efforts to convert an apartment complex (15 beds) for a transitional homeless shelter for HIV/AIDS persons on Oahu (leased and operated by Gregory House Programs).
- Acquire and convert a former hotel to 14 transitional homeless apartment units on the island of Hawaii (with \$400,000 from the Supportive Housing Program).
- Acquire a vacant care home facility on Kauai to redevelop, with community-wide effort, as an emergency shelter by the end of 2005.
- Purchase and renovate a 9-unit apartment complex on Maui by Mental Health Kokua for homeless persons with serious mental illness. The project (receiving \$350,000 from the Supportive Housing Program) will open in June 2004 and provide six beds for transitional homeless persons and six beds for permanent housing.

**Enhance coordination between governments and homeless provider agencies to provide housing and social service to the homeless**

- Facilitate the planning and coordination of resources to address the shortage of available shelter facilities.
- Continue to use ESG to fund the recently opened outreach/community resource center in lower Puna on the island of Hawaii. The center is operated by the East Hawaii Coalition for the Homeless and is a shared facility with various social service agencies. This center serves about 1,235 persons in the southern region of the island where services would otherwise be minimally accessible since there is no public transportation to get to downtown Hilo where the same services are offered.

- Continue to facilitate a statewide homeless forum during the National Hunger and Homeless Awareness Week (3<sup>rd</sup> week in November) to develop a coordinated strategy to address homelessness in Hawaii.
- Develop further the Homeless Policy Academy, which was initiated in April 2002. The collaboration initiates a resource sharing to address the needs of the chronically homeless in a coordinated fashion at the local level. Homelessness represents the very least productive environment in which to cope with mental illness and addiction. The Academy has adopted the mission to plan and develop a more comprehensive and integrated system of housing and services for people who are chronically homeless to help them achieve their optimal level of health, safety and well being. The ultimate success of that mission requires the commitment and collaboration of all the counties, private sector providers, governmental departments, homeless persons, and people of Hawaii to develop and implement a strategic plan that will eliminate barriers and focus outcome-oriented coordinated care. HCDCH is strongly committed to this effort.
- Continue to develop the Homeless Management Information System (HMIS), which will track homeless persons statewide, as required by HUD. The system will be accessible over the internet and will allow homeless provider agencies on all islands to directly enter and retrieve information on their homeless clients. When fully implemented, the system will provide improved demographic data that will enable agencies to better serve homeless individuals and families, including the chronically homeless.
- Continue to support the Hawaii AIDS Housing Coalition, a coalition of AIDS service organization statewide, which works towards implementing a statewide strategic plan to provide affordable permanent housing opportunities to the HIV/AIDS population. This coalition was formed in May 2002, and has continued to meet on a quarterly basis. The HCDCH staff helps facilitate the regular meetings by coordinating the meeting place, taking minutes, and implementing activities.
- Target additional shelters to participate in the Child and Adult Care Food Program (CACFP), a U. S. Department of Agriculture program. HCDCH staff assisted in initiating the homeless and abuse shelters' participation in this program. The Institute of Human Services, an emergency shelter on Oahu, obtains up to \$50,000 per year for cost reimbursement for meals served to resident children (ages 0-12). Turning Point for Families, an abuse shelter on the island of Hawaii, has started participation in this program as of January 2003 and expects a cost reimbursement of about \$20,000 per year. An emergency shelter on the island of Maui plans to implement this program in the near future. Other shelters are targeted to participate in this program by the end of 2003.

### **Prevention of low-income individuals and families with children from becoming homeless**

- Provide at-risk persons with financial assistance through grant program to avert eviction and prevent low-income individuals and families with children (especially those below 30% of the median) from becoming homeless. The State Homeless Emergency Grant Program provides financial assistance for rent, utilities or other emergency needs to eligible individuals and families who are at-risk of becoming homeless. The Federal Emergency Management Agency's grant program assists at-risk persons with financial assistance for rent or food needs. Furthermore, the County of Maui provides agencies with grant funds for persons at-risk of becoming homeless.
- Facilitate the development and availability of affordable housing, including Section 8 housing choice vouchers.

### **Assist homeless persons to make the transition to permanent housing and independent living**

- Facilitate case management services with the goal of independent living and identification and amelioration of barriers to economic independence.
- Continue implementation of other programs which provide financial assistance for short-term needs, such as rental deposits through the State Homeless Emergency Loans and Grants Program and FEMA.
- Assist in the creation of job training and life skills development to empower homeless persons.
- Senate Bill 2229 of the 2004 State Legislature of Hawaii proposes to appropriate funds for the HCDCH for the provision of homeless services. If passes into law, this will further the goals of the Homeless Policy Academy by enabling the HCDCH to enhance outreach for the chronically mentally ill.

### **Address the special needs of persons who are not homeless**

- Continue to seek funding and assistance for supportive services for the special needs population.
- Facilitate affordable, supportive housing environments for those with special needs.

## **F. Other Actions**

Actions to be undertaken during the program year addressing obstacles to:

### **Meeting the under served needs**

The State will support applications for funding by eligible private agencies for proposed actions that are consistent with the Consolidated Plan. The State will provide technical assistance to private nonprofits when appropriate. Where possible and appropriate, federal funds will be leveraged with private, county and state funds to support affordable housing projects. The State will continue collaboration with private providers, other government agencies, and the homeless to leverage resources and more efficiently address underserved needs.

In late 2003, the State facilitated a point-in-time count and needs assessment on Hawaii's homeless population. The study is being finalized, and results will be released soon.

The HCDCH works with private providers to design appropriate programs to respond to homelessness. The collaboration requires participation in local level provider meetings; facilitation of coordinating councils for homeless with special needs; receptiveness to changing existing programs to increase effectiveness; researching national trends and best practices; and pursuing outside funding opportunities to leverage state dollars.

A key to developing programs in collaboration with private providers is a clear understanding of Hawaii's Continuum of Care network and knowledge of the services available within the network. The provider agencies are partners not only with the State and the Counties, but with each other.

### **Foster and maintain affordable housing (including coordination of LIHTC with the development of affordable housing)**

The State will continue to offer incentives for the non-profit and for-profit entities to develop affordable housing including low income housing tax credits, and low interest interim and gap equity loans. HCDCH will continue to ensure that the organizations are aware of the benefits of the various state programs and how equity may be obtained for affordable rentals.

### **Remove barriers to affordable housing**

The HCDCH will endorse impact fees as a valid way of paying for off-site infrastructure. Act 282, SLH 1992, enables counties to adopt impact fees provided that impact fees are assessed on the basis of "proportionate share" and "rational nexus". The HCDCH will continue discussion of "Who pays?" for infrastructure and support county efforts to enact ordinances authorizing community facilities special tax districts as a means of financing capital improvement within the county.

The State and counties will continue to seek waivers from onerous development codes and standards for affordable housing projects pursuant to Chapter 201G, HRS.

The HCDCH does not propose to take any action or reform steps in respect to Mini Davis-Bacon requirements.

**Evaluate and reduce lead-based paint hazards**

The HCDCH will abate lead-based paint as part of the scheduled modernization of public housing projects. The HCDCH will also request an increase in the State budget ceiling for lead-based paint abatement for teacher housing.

**Reduce the number of poverty level families**

The State's strategy to reduce the number of poverty level families is to 1) meet basic subsistence requirements for those in need; 2) strengthen and preserve families; and 3) self-empowerment. The Department of Human Services will continue to provide family support services to assist families and individuals to reach self-sufficiency and economic independence on their own.

**Develop institutional structure**

The HCDCH is developing a new database to help providers produce reports required under their various funding streams as well as enable them to better track their clients. Understanding the needs and the changing demographics of the homeless is key to effective program development, contract management and shelter development. The HCDCH maintains a database which tracks the unduplicated count of homeless served by the State programs and their demographics. Reports on uses of tax dollars and results achieved are integral to continued funding. With the old software, the State was tied to quarterly reports, whereas the new software will be able to generate data daily and allow for better tracking of service utilization and outcome measures.

To increase nonprofit capacity, HCDCH will continue to offer or participate in technical assistance workshops.

The State will also continue to provide capacity building grants to eligible non-profits from the Rental Housing Trust Fund. Funds may be used for eligible costs including administrative costs and salaries, rent, technical assistance, technical training, consultant fees, attorneys fees and other costs associated with drafting articles of incorporation, bylaws, and other legal documents, and reimbursement of costs to obtain tax exempt status under sections 501(c)(2), (3), and (4) of the Internal Revenue Code of 1986, as amended.

The State will also continue to work with private nonprofit and for-profit developers to facilitate the development of affordable housing rather than taking on the role of the developer.

The HCDCH will continue to participate in public/private forums to create and improve linkages with those involved in the housing arena.

**Enhance coordination between public and private housing and social service agencies**

The HCDCH will continue to participate in monthly meetings with the federal state, and county housing agencies to discuss common issues and seek additional resources.

The State will continue to facilitate a statewide homeless forum to develop a coordinated strategy to address homelessness in Hawaii.

The HCDCH opened the Ka Hale O Kamehaikana Resource Center located at Kuhio Park Terrace on Oahu. The center houses State and nonprofit entities that provide educational, economic, and supportive services for residents of KPT and the surrounding community.

In 1997, the State coordinated a single grant application for the Continuum of Care Super NOFA on behalf of the rural counties. Since then, in each successive year, rural county homeless providers have been awarded project funds for new programs to serve the homeless. The State will continue to encourage and coordinate efforts to partner with HUD in starting up new programs to address gaps in the State's Continuum of Care.

**Foster public housing improvements and resident initiatives**

HCDCH will continue to develop partnerships with residents, private agencies, and other public organizations to enhance the quality of life for public housing residents. Ongoing efforts include assisting public housing residents to form resident councils, administering a Family Self-Sufficiency program, operating the Family Investment Center, sponsoring economic self-sufficiency training, complying with the requirements of section 3, forming voluntary tenant patrols and neighborhood watches, funding elderly case management and congregate activities and youth services, and implementing the section 8 Homeownership Option Program. The HCDCH intends to apply for a ROSS grants to further family economic self-sufficiency, support the elderly and persons with disabilities to live independently, and to assist public housing residents to transition to homeownership.

**Affirmatively Furthering Fair Housing**

The Fair Housing Officers of the State and the Counties of Honolulu, Hawaii, Kauai and Maui will focus resources on impediment identified in the Fair Housing Analysis of Impediments (AI) which was completed in August of



2003. It was concluded that the three impediments to Fair Housing are: (1) Limited supply of reasonable units for target population; (2) Applicants are unaware of rights and resources; and (3) Lack of a coordinated, long range plan including objectives, for all Hawaii Fair Housing issues.

For fiscal year 2004-2005, the State of Hawaii will:

- a. Participate in regular monthly meetings with other Fair Housing Officers from other jurisdictions, the Hawaii Civil Rights Commission, and other Fair Housing organizations.
- b. Conduct free Fair Housing training sessions in all counties designed for landlords, resident/property managers and staff, and AOA board members.
- c. Continue to assist the general public in answering questions, providing information and/or referring the complainant to the proper agency for investigation and/or enforcement action.
- d. Continue outreach to non-English speaking immigrants on the fair housing law by partnering with the Legal Aid Society of Hawaii and the Hawaii Civil Rights Commission
- e. Through HCDCH's website, link to other Fair Housing or related housing sites to provide further exposure to Fair Housing issues nationwide.
- f. Continue to investigate internal complaints filed by residents alleging a violation of the Fair Housing Act.
- g. Continue to work with staff to address programmatic issues that are subjected to compliance with the Fair Housing Act.
- h. Execute a memorandum of understanding between the State and each county to ensure long-term implementation of an action plan.

## **G. Program-Specific Requirements**

### **HOME Investment Partnership**

#### **1. Affirmative Marketing**

The HOME Program is administered by the Housing and Community Development Corporation of Hawaii (HCDCH) in accordance with the affirmative marketing requirements and the Minority Business Enterprises and Women's Business Enterprises requirements set forth in 24 CFR 92.351 and 92.350. Counties that are awarded funds as state recipients

will be obligated to certify their compliance with an affirmative marketing plan and will be responsible for enforcing compliance with regard to participants in their programs. The HCDCH will monitor State and county HOME Program activities to ensure the implementation of program requirements.

All other agencies funded under the HOME Program, except PHAs, must agree to comply with the procedures required by the regulations. Owners of properties with 5 or more housing units must take actions to attract eligible persons from all racial, ethnic and gender groups and must comply with the following affirmative marketing procedures:

- a. Methods for informing the public about Federal fair housing laws and the HCDCH's affirmative marketing procedures.

The HCDCH will provide all state recipients, subrecipients and grantees with a copy of its written affirmative marketing procedures and information with regard to fair housing laws.

All notices, advertisements, and communications shall include the Equal Housing Opportunity logo/slogan.

- b. Requirements and practices which state recipients, subrecipients and grantees must follow in order to carry out the HCDCH's affirmative marketing procedures and requirements include the use of commercial media, community contacts, the use of the Equal Housing Opportunity logo/slogan, and displaying the Fair Housing poster.

- c. Procedures to be used by the HCDCH and each community housing development organization to inform and solicit applications from persons in the housing market area that are not likely to apply for the housing without special outreach.

In order to solicit applications from those least likely to apply, owners of projects of 5 or more units participating in the HOME Program shall send letters to community-based housing organizations and fair housing organizations. The letter shall state the owners' fair housing policy and encourage minority households to apply.

- d. Recordkeeping

Owners of 5 or more units receiving HOME assistance shall report occupancy on a monthly report form until all units are occupied in accordance with the HOME requirements. Thereafter, during the period of affordability, all owners must file an annual report on a form developed by the HCDCH certifying the name, age, income,

rent, unit number, race and ethnicity of occupants. Owners will also be required to document efforts taken to affirmatively market units and records of the results of these actions.

e. Assessment

On an annual basis, the HCDCH will require reports from all state recipients, subrecipients and grantees. These reports will be used to create an annual report on the State HOME Program which will be available to the public for review. Changes which appear necessary to more effectively implement the affirmative marketing procedures will be incorporated into the State's Consolidated Plan to HUD for funding for the following fiscal year. Funding and continued participation in the HOME Program will be conditioned on compliance with the affirmative marketing requirements.

f. Adoption of Affirmative Marketing Procedures and Requirements

Each County receiving a distribution of the State's HOME Program funds as a state recipient must adopt affirmative marketing procedures and requirements which meet the requirements set forth in 24 CFR 92.351 paragraphs (a) and (b).

2. Minority and Women Business Outreach Program

The HCDCH will take necessary affirmative steps to assure that minority and women's business enterprises (MBEs and WBEs) are utilized under the State's HOME Program. The outreach efforts are currently implemented by the HOME staff with the oversight of the HCDCH Executive Director. In an effort to encourage the use of MBEs and WBEs in connection with HOME-funded activities, the HCDCH has provided each of the Counties of Hawaii, Kauai and Maui as State Recipients under the State's HOME Program the opportunity to either develop its own MBEs/WBEs Outreach Program or adhere to the State's MBEs/WBEs Outreach Program. Each county has acknowledged their acceptance and utilization of the State's current MBEs/WBEs Outreach Program as described below:

- All solicitations for the procurement of services and property by the state recipient, subrecipients or other entities receiving funding under the HOME Program are required to include outreach efforts to the MBEs and WBEs (such as utilization of the most recent State of Hawaii's Department of Transportation Disadvantaged Business Enterprise Directory).
- All public notices of bids solicitation and requests for proposals shall include a statement that encourages participation by MBEs and WBEs.

- State recipients, subrecipients and other entities receiving funding under the HOME Program will be required to report annually on the type and number of contracts awarded, the names and addresses of the firms awarded bids, the dollar value of all contracts awarded, the dollar value of contracts awarded to MBEs and WBEs, names and addresses of MBEs/WBEs who submitted bids but were not awarded contracts, and the method of implementing the outreach requirements.
3. Other Forms of Investment  
The forms of assistance provided under the State's HOME Program will be consistent with 24 CFR §92.205 (b). No other forms of investments will be provided for this program year.
  4. Guidelines for Resale  
Homebuyers who are assisted through the State's HOME Program must comply with 24 CFR §92.254 in regards to the resale of the property. Purchase under these requirements is restricted to homebuyers with an income at or below 80 percent of the area median. Housing must remain affordable for 5 to 15 years depending on the amount of HOME funds invested per unit. If the homebuyer retains title to the property for the full period of affordability, no resale/recapture provisions apply. Should the property be transferred during the period of affordability, the State must assure continued affordability in one of two ways: 1) sale of the property to another low-income buyer who will use it as their principal residence which will be accomplished in a manner that will allow the seller to receive a fair return on investment while ensuring that the unit will be affordable to the new purchaser, or 2) creation of another affordable housing unit through the recapture of the HOME assistance to the original buyer and investment of these funds in another HOME-eligible activity.
  5. Resale/Recapture  
For fiscal year 2005, the homebuyer programs will comply with the resale and recapture options detailed in 24 CFR §92.254. The HCDCH will submit any applicable modifications to the resale or recapture guidelines to HUD for review and approval.
  6. Refinancing  
Based on the Counties proposals for fiscal year 2005, it is not anticipated that HOME funds will be utilized to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds. Should this change, the HCDCH will submit the applicable refinancing guidelines required under 24 CFR §92.206(b) to HUD for review and approval.

7. On-Site Monitoring

The HCDCH will conduct site visits of the County's HOME Program to ensure compliance with 24 CFR §92.504(d). The visits may include, but are not limited to, a physical inspection of each HOME Program assisted project and interviews with property managers to determine compliance with HOME Program property standards, tenant income requirements, and affirmative marketing requirements. Pursuant to the State Recipient Agreement, the Counties are responsible for monitoring their respective County HOME Program assisted projects during project development and implementation, as well as during the appropriate period of affordability. The Counties are required to maintain documentation of its project monitoring for review by the HCDCH as part of the State monitoring of the County HOME Program.

The anticipated 2004 schedule of HOME Program rental inspections is shown below. These projects were selected for on-site monitoring pursuant to the required timeframes contained in 24 CFR §92.504(d).

1 <sup>st</sup> Quarter:	Paanau Village
2 <sup>nd</sup> Quarter:	Kekuilani Gardens
3 <sup>rd</sup> Quarter:	Maui Fairms Hualalai Elderly – Phase I Hualalai Elderly – Phase II Lihue Court Rehabilitation
4 <sup>th</sup> Quarter:	Hale Makana O` Waiale

**Emergency Shelter Grant Program**

The State receives a formula allocation from HUD for ESG funds. The State will solicit requests for proposals from service providers within the three rural counties. When competing proposals are received from various service providers with equally high priority need, eligible proposals are measured for priority based on the agency's experience and capability, qualifications of personnel, proposed and past service delivery, and financial viability.

Allocation of the grant amounts are based on the applicant's ability to satisfy two funding criteria: 1) each rural county should receive a portion of the funds for emergency or abuse shelters, and outreach/prevention services; and 2) grant allocations are prioritized in a manner that supports the continuum of care for the homeless population in a particular rural county.

Two changes in the RFP in 2003 received approval from the HUD field office. One is that only homeless emergency and abuse shelters are eligible for funding; homeless transitional shelters will not be funded. The intent of this change is to reserve ESG funds for their primary purpose, to assist emergency shelters. Nearly all other federal grant programs exclude emergency shelter service.

Another change in the RFP is award of contracts for four years. An already funded ESG recipient must submit a work plan in years 2, 3, and 4, rather than a complete proposal. This change should reduce the work involved in submitting a formal and complete proposal.

#### **Housing Opportunities for Persons with AIDS Program**

The State receives a formula allocation from HUD for HOPWA funds. The State will solicit proposals from service providers within the three rural counties. Like ESG, the RFP has been changed in 2003 to accept a proposal from a HOPWA recipient once every four years.

# APPENDIX A

## Standard Forms

**Application for  
Federal Assistance**

**U.S. Department of Housing  
and Urban Development**

OMB Approval No. 2501-0017 (exp. 03/31/2005)

**DUNS #847-845351**

1. Type of Submission

☒ Application

☐ Preapplication

2. Date Submitted 05/14/2004	4. HUD Application Number
3. Date and Time Received by HUD	5. Existing Grant Number
	6. Applicant Identification Number

7. Applicant's Legal Name State of Hawaii		8. Organizational Unit Housing and Community Development Corporation of Hawaii	
9. Address (give city, county, State, and zip code) A. Address: 677 Queen Street, Suite 300 B. City: Honolulu C. County: City and County of Honolulu D. State: Hawaii E. Zip Code: 96813		10. Name, title, telephone number, fax number, and e-mail of the person to be contacted on matters involving this application (including area codes) A. Name: Stephanie Aveiro B. Title: Executive Director C. Phone: (808) 587-0641 D. Fax: (808) 587-0600 E. E-mail: stephanie.aveiro@hcdch.hawaii.gov	
11. Employer Identification Number (EIN) or SSN 99-0334987		12. Type of Applicant (enter appropriate letter in box) A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School District I. University or College J. Indian Tribe K. Tribally Designated Housing Entity (TDHE) L. Individual M. Profit Organization N. Non-profit O. Public Housing Authority P. Other (Specify) A	
13. Type of Application <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Renewal <input type="checkbox"/> Revision If Revision, enter appropriate letters in box(es) <input type="checkbox"/> <input type="checkbox"/> A. Increase Amount B. Decrease Amount C. Increase Duration D. Decrease Duration E. Other (Specify)		14. Name of Federal Agency U.S. Department of Housing and Urban Development	
15. Catalog of Federal Domestic Assistance (CFDA) Number Title: Emergency Shelter Grant Component Title: 14 -- 231		16. Descriptive Title of Applicant's Program Administration of Emergency Shelter Grant Program	
17. Areas affected by Program (boroughs, cities, counties, States, Indian Reservation, etc.) State of Hawaii			
18a. Proposed Program start date 7/1/04	18b. Proposed Program end date 6/30/05	19a. Congressional Districts of Applicant 1st and 2nd	19b. Congressional Districts of Program 1st and 2nd
20. Estimated Funding: Applicant must complete the Funding Matrix on Page 2.			
21. Is Application subject to review by State Executive Order 12372 Process? A. Yes <input type="checkbox"/> This preapplication/application was made available to the State Executive Order 12372 Process for review on: Date _____ B. No <input checked="" type="checkbox"/> Program is not covered by E.O. 12372 <input type="checkbox"/> Program has not been selected by State for review.			
22. Is the Applicant delinquent on any Federal debt? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If "Yes," explain below or attach an explanation.			



**Application for  
Federal Assistance**

**U.S. Department of Housing  
and Urban Development**

OMB Approval No.2501-0017 | exp. 03/31/2005

**DUNS #847-845351**

1. Type of Submission

☒ Application

☐ Preapplication

2. Date Submitted 05/14/2004

4. HUD Application Number

3. Date and Time Received by HUD

5. Existing Grant Number

6. Applicant Identification Number

7. Applicant's Legal Name

State of Hawaii

8. Organizational Unit

Housing and Community Development Corporation of Hawaii

9. Address (give city, county, State, and zip code)

A. Address: 677 Queen Street, Suite 300

B. City: Honolulu

C. County: City and County of Honolulu

D. State: Hawaii

E. Zip Code: 96813

10. Name, title, telephone number, fax number, and e-mail of the person to be contacted on matters involving this application (including area codes)

A. Name: Stephanie Aveiro

B. Title: Executive Director

C. Phone: (808) 587-0641

D. Fax: (808) 587-0600

E. E-mail: stephanie.aveiro@hcdch.hawaii.gov

11. Employer Identification Number (EIN) or SSN

99-0334987

12. Type of Applicant (enter appropriate letter in box)

A

A. State

I. University or College

B. County

J. Indian Tribe

C. Municipal

K. Tribally Designated Housing Entity (TDHE)

D. Township

L. Individual

E. Interstate

M. Profit Organization

F. Intermunicipal

N. Non-profit

G. Special District

O. Public Housing Authority

H. Independent School District

P. Other (Specify)

13. Type of Application

☒ New ☐ Continuation ☐ Renewal ☐ Revision

If Revision, enter appropriate letters in box(es)

A. Increase Amount B. Decrease Amount C. Increase Duration

D. Decrease Duration E. Other (Specify)

14. Name of Federal Agency

U.S. Department of Housing and Urban Development

15. Catalog of Federal Domestic Assistance (CFDA) Number

14 --- 239

Title: HOME Investment Partnerships Program

Component Title:

16. Descriptive Title of Applicant's Program

Administration of HOME Investment Partnerships Program

17. Areas affected by Program (boroughs, cities, counties, States, Indian Reservation, etc.) State of Hawaii

18a. Proposed Program start date

7/1/04

18b. Proposed Program end date

6/30/05

19a. Congressional Districts of Applicant

1st and 2nd

19b. Congressional Districts of Program

1st and 2nd

20. Estimated Funding Applicant must complete the Funding Matrix on Page 2.

21. Is Application subject to review by State Executive Order 12372 Process?

A. Yes ☐ This preapplication/application was made available to the State Executive Order 12372 Process for review on: Date \_\_\_\_\_

B. No ☒ Program is not covered by E.O. 12372

☐ Program has not been selected by State for review.

22. Is the Applicant delinquent on any Federal debt?

☒ No

☐ Yes If "Yes," explain below or attach an explanation.

**Application for  
Federal Assistance**

**U.S. Department of Housing  
and Urban Development**

OMB Approval No.2501-0017 (exp. 03/31/2005)

**DUNS #847-845351**

1. Type of Submission



Application



Preapplication

2. Date Submitted 05/14/2004	4. HUD Application Number
3. Date and Time Received by HUD	5. Existing Grant Number
	6. Applicant Identification Number

7. Applicant's Legal Name State of Hawaii		8. Organizational Unit Housing and Community Development Corporation of Hawaii	
9. Address (give city, county, State, and zip code) A. Address: 677 Queen Street, Suite 300 B. City: Honolulu C. County: City and County of Honolulu D. State: Hawaii E. Zip Code: 96813		10. Name, title, telephone number, fax number, and e-mail of the person to be contacted on matters involving this application (including area codes) A. Name: Stephanie Aveiro B. Title: Executive Director C. Phone: (808) 587-0641 D. Fax: (808) 587-0600 E. E-mail: stephanie.aveiro@hcdch.hawaii.gov	
11. Employer Identification Number (EIN) or SSN 99-0334987		12. Type of Applicant (enter appropriate letter in box) <span style="float: right;">A</span> A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School District I. University or College J. Indian Tribe K. Tribally Designated Housing Entity (TDHE) L. Individual M. Profit Organization N. Non-profit O. Public Housing Authority P. Other (Specify)	
13. Type of Application <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Renewal <input type="checkbox"/> Revision If Revision, enter appropriate letters in box(es) <input type="checkbox"/> <input type="checkbox"/> A. Increase Amount B. Decrease Amount C. Increase Duration D. Decrease Duration E. Other (Specify)		14. Name of Federal Agency <b>U.S. Department of Housing and Urban Development</b>	
15. Catalog of Federal Domestic Assistance (CFDA) Number 14 -- 241 Title: Housing Opportunities for Persons with AIDS Component Title:		16. Descriptive Title of Applicant's Program Administration of Housing Opportunities for Persons with AIDS Program	
17. Areas affected by Program (boroughs, cities, counties, States, Indian Reservation, etc.) State of Hawaii			
18a. Proposed Program start date 7/1/04	18b. Proposed Program end date 6/30/05	19a. Congressional Districts of Applicant 1st and 2nd	19b. Congressional Districts of Program 1st and 2nd
20. Estimated Funding: <b>Applicant must complete the Funding Matrix on Page 2.</b>			
21. Is Application subject to review by State Executive Order 12372 Process? A. Yes <input type="checkbox"/> This preapplication/application was made available to the State Executive Order 12372 Process for review on: Date _____ B. No <input checked="" type="checkbox"/> Program is not covered by E.O. 12372 <input type="checkbox"/> Program has not been selected by State for review.			
22. Is the Applicant delinquent on any Federal debt? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If "Yes," explain below or attach an explanation.			

## Funding Matrix

The applicant must provide the funding matrix shown below, listing each program for which HUD funding is being requested, and complete the certifications.

Grant Program*	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income	Total
HOME	3,322,108.00								3,322,108.00
ESG	215,343.00								215,343.00
HOPWA	181,000.00								181,000.00
									0.00
									0.00
<b>Grand Totals</b>	<b>3,718,451.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,718,451.00</b>

\* For FHIPs, show both initiative and component

## Certifications

I certify, to the best of my knowledge and belief, that no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all sub awards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly.

Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

This application incorporates the Assurances and Certifications (HUD-424B) attached to this application or renews and incorporates for the funding you are seeking the Assurances and Certifications currently on file with HUD. To the best of my knowledge and belief, all information in this application is true and correct and constitutes material representation of fact upon which HUD may rely in awarding the agreement.

23. Signature of Authorized Official <i>Stephanie Aveiro</i>		Name (printed) Stephanie Aveiro	
Title Executive Director		Date (mm/dd/yyyy) 05/04/2004	

# APPENDIX B

## Proposed Projects

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**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

---

**Priority Need**  
Rental Housing

---

**Project Title**  
Distribute HOME funds to County of Hawaii

---

**Project Description**  
The County will allocate funds on a competitive basis to develop 30 senior rental housing units in Hilo, Hawaii.

---

**Location**  
Community Wide

---

Objective Number	Project ID 04-H1	<b>Funding Sources:</b>	.....
HUD Matrix Code 22 Unprogrammed Funds	CDBG Citation	CDBG	.....
Type of Recipient Local Government	CDBG National Objective	ESG	.....
Start Date (mm/dd/yyyy) 07/01/04	Completion Date (mm/dd/yyyy) 06/30/05	HOME	\$1,016,580
Performance Indicator Housing Units	Annual Units	HOPWA	.....
Local ID	Units Upon Completion	Total Formula	.....
	30	Prior Year Funds	.....
		Assisted Housing	.....
		PHA	.....
		Other Funding	.....
		Total	\$1,016,580

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

---

**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

---

**Priority Need**

Owner Occupied Housing

---

**Project Title**

Distribute HOME funds to County of Hawaii

---

**Project Description**

The County will provide down payment assistance to 5-7 first-time homebuyers.

---

**Location**

Community Wide

Objective Number	Project ID 04-H2	<b>Funding Sources:</b>	.....
HUD Matrix Code 05R Homebuyer Downpayment Assistance	CDBG Citation 570.201(e)	CDBG	.....
Type of Recipient Local Government	CDBG National Objective	ESG	.....
Start Date (mm/dd/yyyy) 07/01/04	Completion Date (mm/dd/yyyy) 06/30/05	HOME	\$ 69,833
Performance Indicator Households	Annual Units 5	HOPWA	.....
Local ID	Units Upon Completion 5	Total Formula	.....
		Prior Year Funds	.....
		Assisted Housing	.....
		PHA	.....
		Other Funding	.....
		Total	\$ 69,833

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

---

**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

---

**Priority Need**

Owner Occupied Housing, Rental Housing

---

**Project Title**

Distribute HOME funds to County of Kauai

---

**Project Description**

The County will allocate funds on a competitive basis to develop 42 self-help units in Puhi, Kauai, and 8 transitional units in Lihue, Kauai

---

---

**Location**

Community Wide

---

Objective Number	Project ID 04-K1	<b>Funding Sources:</b> CDBG ESG HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding Total	.....
HUD Matrix Code 22 Unprogrammed Funds	CDBG Citation		.....
Type of Recipient Local Government	CDBG National Objective		..... \$1,016,580
Start Date (mm/dd/yyyy) 07/01/04	Completion Date (mm/dd/yyyy) 06/30/05		.....
Performance Indicator Housing Units	Annual Units		.....
Local ID	Units Upon Completion		..... \$1,016,580
	50		.....

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

---

**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

---

**Priority Need**

Owner Occupied Housing

---

**Project Title**

Distribute HOME funds to County of Kauai

---

**Project Description**

The County will provide down payment assistance to 5-7 first-time homebuyers.

---

**Location**

Community Wide

Objective Number	Project ID 04-K2	<b>Funding Sources:</b> CDBG ESG HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding Total
HUD Matrix Code 05R Homebuyer Downpayment Assistance	CDBG Citation 570.201(e)	
Type of Recipient Local Government	CDBG National Objective	
Start Date (mm/dd/yyyy) 07/01/04	Completion Date (mm/dd/yyyy) 06/30/05	
Performance Indicator Households	Annual Units 5	
Local ID	Units Upon Completion 5	
		\$ 69,833
		\$ 69,833

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs



---

**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

---

**Priority Need**  
Rental Housing

---

**Project Title**  
Distribute HOME funds to County of Maui

---

**Project Description**  
The County will allocate funds on a competitive basis to develop construct 39 senior housing units in Kahului, Maui; to develop 2 units for persons with special needs,; and to develop 13 units in West Maui.

---

**Location**  
Community Wide

---

Objective Number	Project ID	<b>Funding Sources:</b> CDBG ESG HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding Total	
HUD Matrix Code	CDBG Citation		
22 Unprogrammed Funds			
Type of Recipient	CDBG National Objective		
Local Government			
Start Date (mm/dd/yyyy)	Completion Date (mm/dd/yyyy)		
07/01/04	06/30/05		
Performance Indicator	Annual Units		
Housing Units			
Local ID	Units Upon Completion		
04-M1	54		

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

---

**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

---

**Priority Need**

Owner Occupied Housing

---

**Project Title**

Distribute HOME funds to County of Maui

---

**Project Description**

The County will provide down payment/closing cost assistance to 6-8 first-time homebuyers and down payment assistance to 5-7 first-time homebuyers.

---

**Location**

Community Wide

Objective Number	Project ID 04-M2	<b>Funding Sources:</b>	.....
HUD Matrix Code 05R Homebuyer Downpayment Assistance	CDBG Citation 570.201(e)	CDBG	.....
Type of Recipient Local Government	CDBG National Objective 570.201(e)	ESG	.....
Start Date (mm/dd/yyyy) 07/01/04	Completion Date (mm/dd/yyyy) 06/30/05	HOME	\$ 169,833
Performance Indicator Households	Annual Units 11	HOPWA	.....
Local ID	Units Upon Completion 11	Total Formula	.....
		Prior Year Funds	.....
		Assisted Housing	.....
		PHA	.....
		Other Funding	.....
		Total	\$ 169,833

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

---

**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

---

**Priority Need**

Planning/Administration

---

**Project Title**

State Administration of HOME Program

---

**Project Description**

State administration of the HOME program to provide for and monitor the distribution of HOME funds to the Counties of Hawaii, Kauai, and Maui.

---

**Location**

Community Wide

---

Objective Number	Project ID 04-State HOME	<b>Funding Sources:</b>	.....
HUD Matrix Code 21H HOME Admin/Planning Costs of PJ	CDBG Citation	CDBG	.....
		ESG	.....
		HOME	\$ 62,869
		HOPWA	.....
Type of Recipient State Government	CDBG National Objective	Total Formula	.....
		Prior Year Funds	.....
Start Date (mm/dd/yyyy) 07/01/04	Completion Date (mm/dd/yyyy) 06/30/05	Assisted Housing	.....
		PHA	.....
Performance Indicator	Annual Units	Other Funding	.....
		Total	\$ 62,869
Local ID	Units Upon Completion		.....

---

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

---

**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

---

**Priority Need**

Homeless/HIV/AIDS

---

**Project Title**

Distribute ESG funds to East Hawaii Coalition

---

**Project Description**

Funding will be used for operational expenses for 52 emergency units.

---

**Location**

Community Wide

---

Objective Number	Project ID 04-ESG-1	<b>Funding Sources:</b>	
HUD Matrix Code 03T Operating costs of Homeless/ AIDS Patients Programs	CDBG Citation 570.201(e)	CDBG	
Type of Recipient Private 570.500(c)	CDBG National Objective	ESG	\$ 27,884
Start Date (mm/dd/yyyy) 10/01/04	Completion Date (mm/dd/yyyy) 09/30/05	HOME	
Performance Indicator Persons who are Homeless	Annual Units 625 Persons who are Homeless	HOPWA	
Local ID	Units Upon Completion	Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	
		Total	\$ 27,884

---

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

**Priority Need**

Homeless/HIV/AIDS

**Project Title**

Distribute ESG funds to East Hawaii Coalition

**Project Description**

Funding will be used for essential services expenses for 52 emergency units.

**Location**

Community Wide

Objective Number	Project ID 04-ESG-2	<b>Funding Sources:</b> CDBG ESG \$ 8,616 HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding Total \$ 8,616
HUD Matrix Code 05 Public Services (General)	CDBG Citation 570.201(e)	
Type of Recipient Private 570.500(c)	CDBG National Objective	
Start Date (mm/dd/yyyy) 10/01/04	Completion Date (mm/dd/yyyy) 09/30/05	
Performance Indicator Persons who are Homeless	Annual Units 625 Persons who are Homeless	
Local ID	Units Upon Completion	

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

**Priority Need**

Homeless/HIV/AIDS

**Project Title**

Distribute ESG funds to East Hawaii Coalition for the Homeless

**Project Description**

Funding will be used for operational expenses for outreach/community resource center.

**Location**

Community Wide

Objective Number	Project ID	Local ID	Units Upon Completion
	04-ESG-3		
HUD Matrix Code 03T Operating costs of Homeless/ AIDS Patients Programs	CDBG Citation 570.201(e)	<b>Funding Sources:</b>	
Type of Recipient Private 570.500(c)	CDBG National Objective	CDBG	
Start Date (mm/dd/yyyy) 10/01/04	Completion Date (mm/dd/yyyy) 09/30/05	ESG	\$ 10,838
Performance Indicator Persons at Risk of Homelessness	Annual Units 618 Persons who are at Risk of Homelessness	HOME	
		HOPWA	
		Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	
		Total	\$ 10,838

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

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**Priority Need**

Homeless/HIV/AIDS

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**Project Title**

Distribute ESG funds to East Hawaii Coalition for Homeless

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**Project Description**

Funding will be used for essential services expenses for outreach/community resource center

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**Location**

Community Wide

Objective Number	Project ID 04-ESG-4	<b>Funding Sources:</b> CDBG ESG HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding Total
HUD Matrix Code 05 Public Services (General)	CDBG Citation 570.201(e)	
Type of Recipient Private 570.500(c)	CDBG National Objective	
Start Date (mm/dd/yyyy) 10/01/04	Completion Date (mm/dd/yyyy) 09/30/05	
Performance Indicator Persons at Risk of Homelessness	Annual Units 618 Persons at Risk of Homelessness	
Local ID	Units Upon Completion	
		\$ 2,762
		\$ 2,762

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

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**Priority Need**

Homeless/HIV/AIDS

---

**Project Title**

Distribute ESG funds to Child & Family Services, East Hawaii

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**Project Description**

Funding will be used for operational expenses for an abuse shelter.

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**Location**

Community Wide

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Objective Number	Project ID 04-ESG-5
HUD Matrix Code 03T Operating costs of Homeless/ AIDS Patients Programs	CDBG Citation 570.201(e)
Type of Recipient Private 570.500(c)	CDBG National Objective
Start Date (mm/dd/yyyy) 10/01/04	Completion Date (mm/dd/yyyy) 09/30/05
Performance Indicator Persons who are Homeless	Annual Units 200 Persons who are Homeless
Local ID	Units Upon Completion

**Funding Sources:**

CDBG	.....
ESG	\$ 8,000
HOME	.....
HOPWA	.....
Total Formula	.....
Prior Year Funds	.....
Assisted Housing	.....
PHA	.....
Other Funding	.....
Total	\$ 8,000

---

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs



Table 3  
Consolidated Plan Listing of Projects

Applicant’s Name: Housing and Community Development Corporation of Hawaii

Priority Need  
Homeless/HIV/AIDS

Project Title  
Distribute ESG funds to Turning Point for Families, West Hawaii

Project Description  
Funding will be used for operating costs for abuse shelter.

Location  
Community Wide

Objective Number	Project ID 04-ESG-6
HUD Matrix Code 03T Operating costs of Homeless/ AIDS Patients Programs	CDBG Citation 570.201(e)
Type of Recipient Private 570.500(c)	CDBG National Objective
Start Date (mm/dd/yyyy) 10/01/04	Completion Date (mm/dd/yyyy) 09/30/05
Performance Indicator Persons who are Homeless	Annual Units 195 Persons who are Homeless
Local ID	Units Upon Completion

Funding Sources:	
CDBG	
ESG	\$ 10,000
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$ 10,000

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name:** Housing and Community Development Corporation of Hawaii

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**Priority Need**

Homeless/HIV/AIDS

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**Project Title**

Distribute ESG funds to YWCA of Kauai – Family Violence Shelter

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**Project Description**

Funding will be used for operating costs for abuse shelter.

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**Location**

Community Wide

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Objective Number	Project ID 04-ESG-7
HUD Matrix Code 03T Operating costs of Homeless/ AIDS Patients Programs	CDBG Citation 570.201(e)
Type of Recipient Private 570.500(c)	CDBG National Objective
Start Date (mm/dd/yyyy) 10/01/04	Completion Date (mm/dd/yyyy) 09/30/05
Performance Indicator Persons who are Homeless	Annual Units 204 Persons who are Homeless
Local ID	Units Upon Completion

**Funding Sources:**

CDBG	.....
ESG	\$ 14,600
HOME	.....
HOPWA	.....
Total Formula	.....
Prior Year Funds	.....
Assisted Housing	.....
PHA	.....
Other Funding	.....
Total	\$ 14,600

---

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name:** Housing and Community Development Corporation of Hawaii

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**Priority Need**

Homeless/HIV/AIDS

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**Project Title**

Distribute ESG funds to Maui Economic Concerns of the Community

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**Project Description**

Funding will be used for operating costs for emergency shelter units in Wailuku, Maui.

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**Location**

Community Wide

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Objective Number	Project ID 04-ESG-8
HUD Matrix Code 03T Operating costs of Homeless/ AIDS Patients Programs	CDBG Citation 570.201(e)
Type of Recipient Private 570.500(c)	CDBG National Objective
Start Date (mm/dd/yyyy) 10/01/04	Completion Date (mm/dd/yyyy) 09/30/05
Performance Indicator Persons who are Homeless	Annual Units 867 Persons who are Homeless
Local ID	Units Upon Completion

**Funding Sources:**

CDBG	.....
ESG	\$ 50,000
HOME	.....
HOPWA	.....
Total Formula	.....
Prior Year Funds	.....
Assisted Housing	.....
PHA	.....
Other Funding	.....
Total	\$ 50,000

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The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name:** Housing and Community Development Corporation of Hawaii

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**Priority Need**

Homeless/HIV/AIDS

---

**Project Title**

Distribute ESG funds to Maui Economic Concerns of the Community

---

**Project Description**

Funding will be used for operating costs for emergency shelter units in Lahaina, Maui.

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**Location**

Community Wide

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Objective Number	Project ID 04-ESG-9	<b>Funding Sources:</b>	.....
HUD Matrix Code 03T Operating costs of Homeless/ AIDS Patients Programs	CDBG Citation 570.201(e)	CDBG	.....
		ESG	\$ 20,000
		HOME	.....
		HOPWA	.....
Type of Recipient Private 570.500(c)	CDBG National Objective	Total Formula	.....
		Prior Year Funds	.....
Start Date (mm/dd/yyyy) 10/01/04	Completion Date (mm/dd/yyyy) 09/30/05	Assisted Housing	.....
		PHA	.....
Performance Indicator Persons who are Homeless	Annual Units 460 Persons who are Homeless	Other Funding	.....
Local ID	Units Upon Completion	Total	\$ 20,000
			.....

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The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name:** Housing and Community Development Corporation of Hawaii

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**Priority Need**

Homeless/HIV/AIDS

---

**Project Title**

Distribute ESG funds to Women Helping Women, County of Maui

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**Project Description**

Funding will be used for operating costs for an abuse shelter.

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**Location**

Community Wide

Objective Number	Project ID	<b>Funding Sources:</b> CDBG ESG HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding Total
HUD Matrix Code	CDBG Citation	
03T Operating costs of Homeless/ AIDS Patients Programs	570.201(e)	
Type of Recipient	CDBG National Objective	
Private 570.500(c)		
Start Date	Completion Date (mm/dd/yyyy)	
(mm/dd/yyyy)	09/30/05	
10/01/04		
Performance Indicator	Annual Units	
Persons who are Homeless	300 Persons who are Homeless	
Local ID	Units Upon Completion	

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

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**Priority Need**

Homeless/HIV/AIDS

---

**Project Title**

Distribute ESG funds to Kauai Economic Opportunity

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**Project Description**

Funding will be used for essential services expenses for housing placement.

---

**Location**

Community Wide

Objective Number	Project ID 04-ESG-11	<b>Funding Sources:</b> CDBG ESG HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding Total
HUD Matrix Code 05 Public Services (General)	CDBG Citation 570.201(e)	
Type of Recipient Private 570.500(c)	CDBG National Objective	
Start Date (mm/dd/yyyy) 10/01/04	Completion Date (mm/dd/yyyy) 09/30/05	
Performance Indicator Persons who are Homeless	Annual Units 625 Persons who are Homeless	
Local ID	Units Upon Completion	
		\$ 38,343
		\$ 38,343

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

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**Priority Need**

Homeless/HIV/AIDS

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**Project Title**

Planning and Administration

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**Project Description**

Funding will be used for state administration of ESG program.

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**Location**

Community Wide

Objective Number	Project ID 04-ESG-12	<b>Funding Sources:</b>	.....
HUD Matrix Code 21A General Program Administration	CDBG Citation 570.206	CDBG	.....
Type of Recipient State Government	CDBG National Objective	ESG	\$ 5,300
Start Date (mm/dd/yyyy) 10/01/04	Completion Date (mm/dd/yyyy) 09/30/05	HOME	.....
Performance Indicator	Annual Units	HOPWA	.....
Local ID	Units Upon Completion	Total Formula	.....
		Prior Year Funds	.....
		Assisted Housing	.....
		PHA	.....
		Other Funding	.....
		Total	\$ 5,300
			.....

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

**Priority Need**

Homeless/HIV/AIDS

**Project Title**

Assistance to Persons with HIV/AIDS

**Project Description**

A non-profit agency will provide tenant-based rental assistance to 28 persons and housing information and support services to 240 persons with HIV/AIDS within the counties of Hawaii, Kauai and Maui.

**Location**

Community Wide

Objective Number	Project ID 04-HOPWA-1	<b>Funding Sources:</b>	
HUD Matrix Code 21A General Program Administration	CDBG Citation 570.206	CDBG	
Type of Recipient State Government	CDBG National Objective	ESG	\$ 175,600
Start Date (mm/dd/yyyy) 10/01/04	Completion Date (mm/dd/yyyy) 09/30/05	HOME	
Performance Indicator Persons with HIV/AIDS	Annual Units 268 Persons with HIV/AIDS	HOPWA	
Local ID	Units Upon Completion	Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	
		Total	\$ 175,600

The primary purpose of the project is to help: ☐ the Homeless ☒ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs



**Table 3**  
**Consolidated Plan Listing of Projects**

**Applicant's Name** Housing and Community Development Corporation of Hawaii

**Priority Need**

Homeless/HIV/AIDS

**Project Title**

Planning and Administration

**Project Description**

Funding will be used for state administration of HOPWA program.

**Location**

Community Wide

Objective Number	Project ID 04-HOPWA-2	<b>Funding Sources:</b>	.....
HUD Matrix Code 21A General Program Administration	CDBG Citation 570.206	CDBG	.....
Type of Recipient State Government	CDBG National Objective	ESG	\$ 5,300
Start Date (mm/dd/yyyy) 10/01/04	Completion Date (mm/dd/yyyy) 09/30/05	HOME	.....
Performance Indicator	Annual Units	HOPWA	.....
Local ID	Units Upon Completion	Total Formula	.....
		Prior Year Funds	.....
		Assisted Housing	.....
		PHA	.....
		Other Funding	.....
		Total	\$ 5,300
			.....

The primary purpose of the project is to help: ☐ the Homeless ☒ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

# APPENDIX C

## Certifications

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing --** The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan --** It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace --** It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying --** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction --** The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan --** The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3 --** It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Stephanie Gueis

Signature/Authorized Official

05/04/2004

Date

Executive Director

Title

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Stephanie Aweis 05/04/2004

Signature/Authorized Official

Date

Executive Director

Title

## ESG Certifications

The Emergency Shelter Grantee certifies that:

**Major rehabilitation/conversion** -- It will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 10 years. If the jurisdiction plans to use funds for purposes less than tenant-based rental assistance, the applicant will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 3 years.

**Essential Services** -- It will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure as long as the same general population is served.

**Renovation** -- Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** -- It will assist homeless individuals in obtaining appropriate supportive services, including permanent housing, medical and mental health treatment, counseling, supervision, and other services essential for achieving independent living, and other Federal State, local, and private assistance.

**Matching Funds** -- It will obtain matching amounts required under §576.71 of this title.

**Confidentiality** -- It will develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** -- To the maximum extent practicable, it will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, operating facilities, and providing services assisted through this program.

**Consolidated Plan** -- It is following a current HUD-approved Consolidated Plan or CHAS.

Stephanie Aweiro      05/04/2004

Signature/Authorized Official

Date

Executive Director

Title

## HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Stephanie Weir 05/04/2004  
Signature/Authorized Official      Date

Executive Director

Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:



Place of Performance (Street address, city, county, state, zip code)

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Check ☐ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

# APPENDIX D

## Public Comments

### **Public Workshops/Meetings to Solicit Input on Housing Needs**

In November 2003, public and private service providers were invited to participate in workshops to identify and prioritize the State's housing needs. Combined workshops and public hearings were held in November 2003.

Notices were published on October 20, 2003 in The Garden Island, West Hawaii Today, Hawaii Tribune-Herald, Honolulu Star-Bulletin and The Maui News to inform the public that public hearings would be held in each county to solicit input on the housing needs to be considered in the Action Plan for 2003-2004.

Workshops/public hearings were held on the following dates and locations.

November 4, 2003, 5:30 p.m. in the Lihue Civic Center, Mo'ikeha Building, Meeting Room #2, Lihue, Kauai.

November 10, 2003, 10:00 a.m. in the County Council Room, Hilo, Hawaii.

November 13, 2003 at 10:00 a.m. at the Hawaii County Services Room, Kona, Hawaii.

November 13, 2003, 10:00 a.m. in the HCDCH Queen Street Boardroom, Honolulu, Oahu.

November 18, 2003 9:30 a.m. in the Kalani O Maui County Building, Civil Defense Conference Room, Wailuku, Maui.

Notes from the public meetings/workshops follow. The Homeless Policy Academy provided written testimony, which is also attached. That testimony requests that the provision of permanent supportive housing units and funding of affordable rental development be designated high priority in the Consolidated Plan. The Consolidated Plan includes these as high priorities.

## NOTICE OF PUBLIC INFORMATIONAL MEETINGS FOR 2004-05 ACTION PLAN

This notice is to inform you that the Consolidated Plan, Action Plan for program year 2003-2004 regarding the administration of the State of Hawaii's HOME Investment Partnerships (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs has been approved by the U. S. Department of Housing and Urban Development (HUD).

This notice is also to inform you that pursuant to 24 CFR Part 91, notice is given that the Housing and Community Development Corporation of Hawaii (HCDCH), Department of Human Services, State of Hawaii, will hold joint meetings with the respective County Housing Agencies on the housing and homeless needs to be considered in the State's Action Plan for program year 2004-2005.

Background: The Action Plan identifies the resources and programs available within the State and the program requirements for and method of distributing the HOME, ESG, and HOPWA funds to local government and non-profit organizations.

The State anticipates receiving \$3,343,000 in U.S. Department of Housing and Urban Development funding through the HOME, ESG, and HOPWA programs in 2004-05. These programs provide funding to expand the supply of affordable housing for low-and moderate-income families, restrict increases in homelessness, and provide preventative programs and activities for the homeless in the State.

Copies of the HOME, ESG, and HOPWA program descriptions and the approved Action Plan for program year 2003-2004 are available for public viewing at the regional libraries throughout the State, on the HCDCH web site at <http://www.hcdch.hawaii.gov>, and the agencies listed below:

Office of Housing and Community Development  
50 Wailuku Drive, Hilo, Hawaii

Kauai County Housing Agency  
4193 Hardy Street, Lihue, Kauai

Department of Housing and Human Concerns  
86 Kamehameha Avenue, Kahului, Maui

Housing and Community Development Corporation of Hawaii  
677 Queen Street, Suite 300, Honolulu, Oahu

The public informational meetings will be held as follows:

Tuesday, November 4, 2003, 5:30 p.m.  
Lihue Civic Center, Mo'ikeha Building, Meeting Room #2  
4444 Rice Street, Lihue, Kauai

Monday, November 10, 2003, 10:00 a.m.  
Hawaii County Council Room  
25 Aupuni Street, Hilo, Hawaii

Thursday, November 13, 2003, 10:00 a.m.  
Hawaii County Services (Hanama Place)  
75-5706 Kuakini Highway, Suite 103, Kailua-Kona, Hawaii

Thursday, November 13, 2003, 10:00 a.m.  
HCDCH Board Room

677 Queen Street, Suite 300, Honolulu, Hawaii

Tuesday, November 18, 2003, 9:30 a.m.  
Maui County Civil Defense Agency  
Emergency Operations Center, Kalani O Maui Bldg.  
200 South High Street, Wailuku, Maui

All interested persons are invited to attend the meetings and state their views relating to the housing and homeless needs to be considered in the development of the State Action Plan either orally or in writing. If written testimony is presented, please provide five copies to the presiding officer. All written comments may also be submitted to HCDCH – Planning Office at 677 Queen Street, Suite 300, Honolulu, Hawaii 96813; faxed to (808) 587-0600; or e-mailed to [hcdch@hcdch.hawaii.gov](mailto:hcdch@hcdch.hawaii.gov) by December 1, 2003. All comments and testimony received will be considered in preparing the 2004-2005 Action Plan.

Persons with special needs (i.e., large print, taped materials, sign language interpreter) shall make all requests to HCDCH either in writing or by calling Medy Esmena at the numbers listed below at least five working days prior to the public meeting.

Oahu 587-0634  
Hawaii 974-4000, ext. 70634  
Kauai 247-3141, ext. 70634  
Maui 984-2400, ext. 70634  
Molokai and Lanai 1-800-468-4644, ext. 70634

Robert J. Hall  
Acting Executive Director  
Housing and Community Development Corporation of Hawaii  
Department of Human Services  
State of Hawaii



**EQUAL HOUSING  
OPPORTUNITY**

(Date of Publication: October 20, 2003  
Honolulu Star-Bulletin  
Hawaii Tribune-Herald  
West Hawaii Today  
The Maui News  
The Garden Island)

## NOTICE OF PUBLIC INFORMATIONAL MEETINGS FOR 2004-05 ACTION PLAN

This notice is to inform you that the Consolidated Plan on Plan for program year 2003-2004 regarding the administration of the State of Hawaii's HOME Investment Partnerships (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs has been approved by the U. S. Department of Housing and Urban Development (HUD).

This notice is also to inform you that pursuant to 24 CFR Part 91, notice is given that the Housing and Community Development Corporation of Hawaii (HCDCH), Department of Human Services, State of Hawaii, will hold joint meetings with the respective County Housing Agencies on the housing and homeless needs to be considered in the State's Action Plan for program year 2004-2005.

**Background:** The Action Plan identifies the resources and programs available within the State and the program requirements for and method of distributing the HOME, ESG, and HOPWA funds to local government and non-profit organizations.

The State anticipates receiving \$3,343,000 in U.S. Department of Housing and Urban Development funding through the HOME, ESG, and HOPWA programs in 2004-05. These programs provide funding to expand the supply of affordable housing for low and moderate-income families, restrict increases in homelessness, and provide preventative programs and activities for the homeless in the State.

Copies of the HOME, ESG, and HOPWA program descriptions and the approved Action Plan for program year 2003-2004 are available for public viewing at the regional libraries throughout the State, on the HCDCH web site at <http://www.hcdch.hawaii.gov>, and the agencies listed below:

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50 Wailuku Drive, Hilo, Hawaii

Kauai County Housing Agency, 4193 Hardy Street, Lihue, Kauai

Department of Housing and Human Concerns  
86 Kamehameha Avenue, Kahului, Maui

Housing and Community Development Corporation of Hawaii  
677 Queen Street, Suite 300, Honolulu, Oahu

The public informational meetings will be held as follows:

Tuesday, November 4, 2003, 5:30 p.m.  
Lihue Civic Center, Moikeha Building, Meeting Room #2  
4444 Rice Street, Lihue, Kauai

Monday, November 10, 2003, 10:00 a.m.  
Hawaii County Council Room, 25 Aupuni Street, Hilo, Hawaii

Thursday, November 13, 2003, 10:00 a.m.  
Hawaii County Services (Hanama Place)  
75-5706 Kuakini Highway, Suite 103, Kailua-Kona, Hawaii

Thursday, November 13, 2003, 10:00 a.m.  
HCDCH Board Room, 677 Queen Street, Suite 300, Honolulu, Hawaii

Tuesday, November 18, 2003, 9:30 a.m.  
Maui County Civil Defense Agency  
Emergency Operations Center, Kalani O Maui Bldg.  
200 South High Street, Wailuku, Maui

All interested persons are invited to attend the meetings and state their views relating to the housing and homeless needs to be considered in the development of the State Action Plan either orally or in writing. If written testimony is presented, please provide five copies to the presiding officer. All written comments may also be submitted to HCDCH - Planning Office at 677 Queen Street, Suite 300, Honolulu, Hawaii 96813; faxed to (808) 587-0600; or e-mailed to [hcdch@hcdch.hawaii.gov](mailto:hcdch@hcdch.hawaii.gov) by December 1, 2003. All comments and testimony received will be considered in preparing the 2004-2005 Action Plan.

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Oahu 587-0634 • Hawaii 974-4000, ext. 70634  
Kauai 247-3141, ext. 70634 • Maui 984-2400, ext. 70624  
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Robert J. Hall  
Acting Executive Director  
Housing and Community Development  
Corporation of Hawaii  
Department of Human Services  
State of Hawaii

(199349 Hawaii Tribune-Herald: October 20, 2003)

# NOTICE OF PUBLIC INFORMATIONAL MEETINGS FOR 2004-05 ACTION PLAN

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**Background:** The Action Plan identifies the resources and programs available within the State and the program requirements for and method of distributing the HOME, ESG, and HOPWA funds to local government and non-profit organizations.

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Robert J. Hall  
Acting Executive Director  
Housing and Community Development Corporation of Hawaii  
Department of Human Services  
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(5805511625 10/20/03)



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Robert J. Hall  
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Robert J. Hall  
Acting Executive Director  
Housing and Community Development Corporation of Hawaii  
Department of Human Services  
State of Hawaii

2004-2005 Consolidated Plan Public Workshop  
Monday, November 3, 2003  
Lihue Civic Center, Moi'keha Building , Room 2  
Lihue, Kauai

Attendees:

Lucille Calderon (Child & Family Service), Dr. Mary E. Wola (Kauai Head Start), Tim Ehle (Kauai Habitat for Humanity), Analisa Ralston, Margaret Lagmay, Sandra K. Kido (HCDCH), Claudi Shay (Self-Help Housing Corporation of Hawaii), Ben Bigelow, Nalani Brun (County of Kauai Office of Economic Development), Stephanie Fernandes (KEO), MaBel Fuchiuchi (KEO), Gary Mackler and Jo Shimamoto (KCHA), Jeanne Hamilton, Gary Nakatsu, Janice Takahashi (HCDCH)

The meeting was convened at 5:35 p.m.

Following introductions, workshop participants were briefed on the consolidated planning process and timetable for the development of the 2004 Action Plan. An overview of available CDBG, HOME, ESG, and HOPWA funding was also provided.

Public comments:

1. KEO

- KEO's priority is for a homeless shelter.
- A homeless shelter on Kauai is the missing piece in the continuum of care.
- Need funding for operation of the shelter
- An estimated 600 nonduplicated persons have been homeless in the past year.
- The homeless population has increased since 1999.
- KEO is looking for a shelter for 20 individuals and 8-10 families.
- Ideally, the shelter would be mixed with transitional housing.
- Ideally, a training center to provide supportive services would be nearby.
- A certified kitchen would be good as well, to provide economic opportunities.
- KEO also has a weatherization assistance program through which they give 8-9 solar heaters annually to families.

2. Kauai Habitat for Humanity

- Owns 24 acres, suitable for 125 self-help homes, near Eleele.
- Infrastructure costs are high for this development.
- Looking for financing for this project.
- The housing market on the west and south sides of the island are more than tight; affordable housing opportunities are almost non-existent.
- Two new resorts are coming in; where will employees live?
- Have finished, or are finishing, 20 homes in Hanapepe.

3. Self-Help Housing Corporation of Hawaii

- Has a 42-unit project coming up in or near Puhi.

- Grants, low-interest funds are needed to make the housing affordable to families.
  - Asked if there is a gap group need for housing; the county representatives stated that there is a need for gap group housing.
4. The Head Start Program
    - Rents for facilities are increasing. Rental payments eat into the program costs.
    - They are looking for a portable classroom that can be placed on available land.
    - They currently have a Head Start portable at Koloa School.
  5. Neighborhood centers
    - Are experiencing heavy usage.
    - Would like to increase facility space.
    - Need to maintain existing facilities.
  6. Addressing homeless needs
    - Support exists for the homeless shelter.
    - A lot more transitional housing is needed. Homeless individuals and families need the support services to successfully transition to permanent housing.
    - Usage of some public housing units in East Kauai for transitional housing was suggested.
    - Another suggestion was made to make homeless a preference group for Section 8 housing choice vouchers.
    - Encourage development of more affordable permanent housing.

The meeting ended at 6:40 p.m.

2004-2005 Consolidated Plan Public Workshop  
Monday, November 10, 2003  
Hawaii County Council Room  
Hilo, Hawaii

Attendees: Jeremy McComber, Leah Yanagi, Rex Jitchaku, Brian Ishimoto, Noel Fujimoto, (OHCD); Donna Johnson, Hakalau Community Association; Roxanne Aburamen, Adult Mental Health – Jail Diversion; Brandee Cachola (Office of Social Ministry); Lee Lord, Judy Segobia (Turning Point for Families); Gary Murai, Legal Aid Society; Gary Nakatsu, Janice Takahashi (HCDCH)

The meeting was convened at 10:04 a.m.

Following introductions, workshop participants were briefed on the consolidated planning process and timetable for the development of the 2004 Action Plan. An overview of available CDBG, HOME, ESG, and HOPWA funding was also provided.

Public comments:

**1. Housing needs**

- There continues to be a need for safe and affordable rental housing.
- There is also a need for rental assistance for permanent housing.

**2. Special needs housing**

- There is a need for an emergency shelter in West Hawaii.
- There is also a need for transitional housing in East Hawaii.
- Services providers are seeing an increased need to provide supportive housing for drug and alcohol abusers.
- The Care-a-Van program provides outreach services for the unsheltered homeless. The program has two aging vehicles and replacement vehicles are needed to continue outreach services in East and West Hawaii.

**3. Priorities**

- The first priority is for shelters.
- The next priority is for rental assistance or transitional housing.

The meeting adjourned at 10:35 a.m.

2004-2005 Consolidated Plan Public Workshop  
Thursday, November 13, 2003  
Hawaii County Services Room  
Kailua-Kona, Hawaii

Attendees: Lee Wiese, Jim Wiese, Mary Allison (Kailua-Kona Seniors); Sue Aronson (Kona Coast Realty/Kona Soil Conservation); Elaine Watai (Kealahou Neighborhood Watch); Carol Christianson (County of Hawaii – Elderly); Susan Golden; David Garcia (Queen Lili'uokalani Children's Center); Marilu Gutierrez (USDA Rural Development); Virginia Isbell (Community); Manon Meisur (Royal Pacific Mortgage); Leah Yanagi, Brian Ishimoto, Rex Jitchaku, Noel Fujimoto (County of Hawaii); Gary Nakatsu and Jeanne Hamilton (HCDCH).

The meeting was convened at 10:05 a.m.

Following introductions, workshop participants were briefed on the consolidated planning process and timetable for the development of the 2004 Action Plan. An overview of available CDBG, HOME, ESG, and HOPWA funding was also provided.

Public comments:

**1. Housing needs**

- High real estate prices put housing out of reach of many people.
- Working people cannot afford housing, but their income exceeds the limits for eligibility for federal government programs. USDA RD has difficulty qualifying people in Hawaii County for certain programs because families are over-income but need housing assistance. Can income limits be raised for West Hawaii?
- There is a need for affordable housing in the areas where there are jobs, particularly between Kailua-Kona and Hawi.
- The Kealahou neighborhood has transitioned over the past 20 years from homeownership to predominantly rental.

**2. Special needs housing**

- Accessible housing for people in wheelchairs is needed in West Hawaii, both for sale and for rent.
- Organizations receiving federal funds should comply with accessibility.

**3. Community Needs**

- The Kealahou community needs a community center for children, families and kupuna.
- The Kailua-Kona Seniors currently use a meeting facility but are frequently bumped from this facility. They are looking for a permanent place for seniors to meet regularly.
- Both seniors and young people need community centers for activities
- The greatest need is at Kealahou.

- The events pavilion at the old Kona airport is empty most of the time; perhaps this area could be used for by the community, perhaps for a senior center and for a youth center.
- Hawaii Modular Systems offers options for quick and portable construction.
- Different groups in the community need to collaborate.

#### **4. Priorities**

- The next plan should include the priority to improve the availability of accessible housing.

The meeting adjourned at 11:25 a.m.

## **2004-2005 Consolidated Plan Public Workshop**

Thursday, November 13, 2003, 10:00 a.m.

Housing and Community Development Corporation of Hawaii Board Room, Honolulu, Hawaii

**Attendance:** Lynn Maunakea, Michael Ullman (Institute for Human Services); Gail Kaito, Mark Au (City Dept. of Community Services); Jaque Kelley-Uyeoka (Hale Kipa); Doran Porter (Statewide Independent Council of Hawaii); Joe Shacter (DD Council); Stephen Kawahara (Steadfast Housing); Jean Tanji, Eric Stoetzer (City Dept. of Budget); Laura Thielen (KPHC – Health Care for the Homeless); Sam Aiona, Karl Espaldon (State Office of Community Services); Rene Berthiaume (Network Enterprises/Trans Pac Housing Corp.); Conroy Chow (DHS Benefit Employment and Support Services Division); Terry Brooks (Homeless Solutions); Betty Lou Larson (Catholic Charities Elderly Services); Sandi Miyoshi, Mavis Masaki, Janice Takahashi (HCDCH)

The meeting was called to order at 10:06 a.m.

Following introductions, workshop participants were briefed on the purpose, components, and timetable for the development of the 2004 Action Plan. An overview of available CDBG, HOME, ESG, and HOPWA funding was also provided.

### Public comments:

#### **1. Housing market**

- It is harder in general to use Section 8 and other housing vouchers because of the overall shortage of rental units and the unwillingness of private landlords to accept them. There is a need for a public relations/outreach effort to persuade landlords to accept housing vouchers.
- There is simply not enough affordable rental housing.
- Military privatization will have a significant impact on the availability of rental units because of the potential influx of construction workers into the state and to handle the temporary relocation of existing military families during the construction process. It will also likely have an impact on overall building costs, which will increase the cost of building new non-military rental housing.
- The numbers of homeless have increased this past year. However, the percentage of homeless from the mainland has decreased.
- The waitlist for housing has doubled, especially for the elderly population.
- The influx of Micronesians to Hawaii has had a huge effect on service providers. At IHS, approximately 90% of families assisted are Micronesians. Catholic Services for the Elderly and Angel Network have also been impacted. Micronesians have large, extended families, some as large as 8 to 10 persons, and as such, it's difficult to find suitable housing for them. They often have cultural and language barriers, as well as [have] significant health problems.
- Existing supportive housing programs are reaching a saturation point.



## **2. Housing needs**

- There is a lack of accessible housing for those with disabilities.
- There is a lack of infrastructure in rural areas. There is developable, zoned land in rural areas; however lack of suitable infrastructure makes many projects infeasible.
- There is a service gap for families at-risk of becoming homeless to access counseling programs that would inform them about available assistance programs before they become homeless.
- There is a need for more permanent, subsidized, and supported housing.
- There is a need for more housing for those with very low income. The Rental Housing Trust Fund financing requires only 10% of the units for extremely low-income families (e.g., 30% of the area median income). So not enough of the truly affordable housing is being built.

## **3. Special needs housing**

- Programs, especially homeless shelters and supported housing, need additional matching funds to meet the increasing mandates placed on recipients of federal housing funds. Matching requirements have increased while available Federal funds have not.
- There is a need for housing for special needs populations.
- Developmentally disabled and individuals with mental health needs will require housing assistance pursuant to the Supreme Court's decision in the Olmstead case, which requires that where possible, such individuals be placed in the community. No federal funds have been appropriated yet.
- Homeless youths and teens aging out of youth programs at age 18 are in need of additional assistance.
- 18-21 year old girls who are pregnant and parenting are another special needs group.

## **4. Priorities**

- The Homeless Policy Academy submitted written testimony (attached). Identified priorities to end chronic homelessness include funding permanent supportive housing units and developing truly affordable rental units.
- Emergency shelter facilities are not as important a priority as permanent housing.
- We need to exercise caution in developing more homeless shelters. The State has a limited amount of funds to support shelter operations. As more shelters open, the finite pot gets stretched thin. The priority should be for permanent, affordable housing. Recommend that new applicants should be screened prior to funding due to the limited amount of funds available.
- There is a similar problem with the McKinney housing program. Steadfast may end up closing units due to the inability to renew funding.
- An increased proportion of CDBG funds should be dedicated toward increasing the number of permanent housing units due to the low inventory.

- Information on state housing priorities and funding status of various programs is not readily accessible to the public.

## **5. Institutional Structure**

- The Department of Corrections should be brought into the housing planning process to deal with the growing population of prisoners as they transition back into the community.
- Transitioning prisoners who are veterans with honorable discharges are eligible for VA assistance.

## **6. Resources**

- Authorize a Step-Up program. This program, sponsored by a public housing agency, allows welfare recipients and public housing residents to work on public works projects in the construction industry as apprentices. There is national funding available if the program exists in the state. This would help prevent chronic homelessness by providing necessary skills and living wages.

The meeting adjourned at 11:11 a.m.

## **2004-2005 Consolidated Plan Public Workshop**

Tuesday, November 18, 2003, 9:30 a.m.

Kalani O Maui, Civil Defense Emergency Operation Center

Wailuku, Maui

**Attendance:** Jo-Ann Ridao (Lokahi Pacific); Celeste Nadagawa (Transitions Project – Women Helping Women); Stacey Moniz (Women Helping Women); Mary Matsukawa (State Council on Developmental Disabilities – Maui Office); Deb Johnson (Maui Food Bank); Blossom Pagdilao, Wayde Oshiro, Edwin Okubo (DHHC – Housing Division); Gary Nakatsu, Jeanne Hamilton (HCDCH).

The meeting was called to order at 9:33 a.m.

Following introductions, workshop participants were briefed on the purpose, components, and timetable for the development of the 2004 Action Plan. An overview of available CDBG, HOME, ESG, and HOPWA funding was also provided.

### Public Comments:

#### 1. Housing Needs

- People don't have enough money for food because they choose to pay rent before buying food. Thus, the food bank is helping people to stay sheltered. There are skyrocketing numbers of people needing food; 97,000 were served at the Maui Food Bank last year. Last year, the state grant was cut by 50%.  
December/January and August are the highest months of usage, because the children are not in school or programs that provide meals. Can ESG or other HUD funds be used for the Food Bank?
- The Disability Commission recently has received more phone calls from people who need housing and are unable to find housing. In many cases, the landlord is selling the house and the tenant cannot find other housing. This is the highest volume of affordable housing calls received over the past 12 years.
- The Affordable Housing Task Force has developed a 10-point plan to address housing.
- Some families with HUD vouchers can find houses but have trouble coming up with deposits.
- From the domestic violence project, people may be able to find houses up-country but do not have good enough cars that will make that drive every day.
- Even families with security deposits and vouchers are having trouble finding places.
- One person recommended building mid-rise and high-rise housing to save on land costs.
- A request for an inventory of affordable housing was made. The Consolidated Plan for the County of Maui includes an inventory. This will be updated in the next Consolidated Planning cycle, which will begin in 2004.

The meeting adjourned at 10:22 a.m.

## PUBLIC COMMENTS ON DRAFT 2004-05 ACTION PLAN

On April 2, 2004, notices were published in the Honolulu Star Bulletin, Hawaii Tribune Herald, West Hawaii Today, the Garden Island, and the Maui News to inform the public that the draft Action Plan for 2004-2005 was available for review and comment. Copies of the draft plan were made available at the county housing agencies, the HCDCH Queen Street and School Street offices, regional libraries throughout the state, and on the HCDCH web site at <http://www.hcdch.hawaii.gov>. Copies of the notice and draft Plan were also mailed to those who attended the public workshops/meetings in October and November 2003.

No comments were received on the Draft Action Plan for 2004-2005.

### NOTICE OF PUBLIC HEARING

Pursuant to 24 CFR Part 91, notice is given that a proposed State Consolidated Plan, Action Plan for program year 2004-2005 has been prepared by the Housing and Community Development Corporation of Hawaii (HCDCH), Department of Human Services, State of Hawaii. In addition to making copies of the proposed Action Plan available for review and comment, the State will hold a public hearing to solicit public comment on May 3, 2004 at 10:00 a.m. in the HCDCH Queen Street Board Room at 677 Queen Street, Suite 300, Honolulu.

The Action Plan identifies the resources and programs available within the State and the program requirements for and method of distributing the HOME Investment Partnership (HOME), American Dream, Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) funds to local government and non-profit organizations.

The State anticipates receiving \$3,718,451 in U.S. Department of Housing and Urban Development funding through the HOME, American Dream, ESG, and HOPWA programs in 2004-05. These programs provide funding to expand the supply of affordable housing for low and moderate-income families, increase opportunities for homeownership, restrict increases in homelessness, and provide preventative programs and activities for the homeless in the State.

Copies of the proposed Action Plan for 2004-05 are available for public viewing at the agencies listed below, regional libraries throughout the State, and on the HCDCH web site at <http://www.hcdch.hawaii.gov>

#### Agencies

Office of Housing and Community Development  
50 Wailuku Drive, Hilo, Hawaii

Kauai County Housing Agency  
4193 Hardy Street, Lihue, Kauai

Department of Housing and Human Concerns  
86 Kamehameha Avenue, Kahului, Maui

Housing and Community Development Corporation of Hawaii  
677 Queen Street, Suite 300 or 1002 North School Street, Building J  
Honolulu, Oahu

Interested persons may also call the following numbers to be mailed copies of the proposed Action Plan:

Oahu	587-0634
Hawaii	974-4000, ext. 70634
Kauai	247-3141, ext. 70634
Maui	984-2400, ext. 70634
Molokai and Lanai	1-800-468-4644, ext. 70634

Interested persons are invited to attend the public hearing and state their views, orally or in writing. Please make five copies of the testimony available to the presiding officer at the hearing. Written comments may be submitted to HCDCH to the attention of Jeanne Hamilton at 677 Queen Street, Suite 300, Honolulu, Hawaii 96813 or faxed to (808) 587-0600. All comments received by May 3, 2004 will be considered in preparing the final Action Plan.

Persons with special needs (i.e., large print, taped materials, sign language interpreter) shall make all requests to HCDCH either in writing or by calling the numbers listed above for access and communication assistance before April 19, 2004.

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Stephanie Aveiro  
Executive Director  
Housing and Community Development Corporation of Hawaii  
Department of Human Services  
State of Hawaii

(206814 Hawaii Tribune-Herald: April 2, 2004)

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### Agencies

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Stephanie Aveiro  
Executive Director  
Housing and Community Development Corporation  
of Hawaii  
Department of Human Services  
State of Hawaii



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## Agencies

Office of Housing and Community Development  
50 Waiuku Drive, Hilo, Hawaii

**Kauai County Housing Agency**  
4193 Hardy Street, Lihue, Kaua

Department of Housing and Human Concerns  
86 Kamehameha Avenue, Kahului, Maui

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677 Queen Street, Suite 300 or 1002 North School Street, Building J  
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Stephanie Aveiro  
Executive Director  
Housing and Community Development Corporation of Hawaii  
Department of Human Services  
State of Hawaii

(SB05513114 4/2/04)



PATRICIA K. REESE  
Notary Public  
State of Hawaii

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STEPHANIE AYEIRO

Executive Director

Housing and Community Development Corporation  
of Hawaii

Department of Human Services  
State of Hawaii



(MN: Apr. 2, 2004)



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Stephanie Aveiro  
Executive Director  
Housing and Community Development Corporation of Hawaii  
Department of Human Services  
State of Hawaii

(No. 4544-West Hawaii Today: April 2, 2004)

